Proposals Requiring Regents Approval

Curriculum change proposals that involve substantive changes to a program/major require regents’ approval and have an October 1 deadline for receipt of these proposals in Academic Affairs. Types of curriculum proposals requiring Regents approval are:

- Increase in total credit hours for a major.
- Deletion of a program/major.
- Name change of a program or major.
- Degree designation changes (B.S., B.S.Ed., or B.F.A. etc.).
- Addition of a program/major.

In addition to the above changes, the Oklahoma State Regent for Higher Education just recently gave us a more specific definition for substantive changes to include the following:

- Changing the major courses required
- Changing the required courses for a major

Therefore, any program curriculum proposal that changes, adds or deletes a required course to a program/major will now be considered a substantive change and will need to be submitted to the Regents for approval. Instead of the usual November 1 deadline, these proposals will now need to be submitted to Academic Affairs by October 2.

Listed below are types of changes the Regents consider non-substantive and would NOT require Regents approval (due November 1 to AA):

- Adding more optional courses to a list of optional courses in a program/major
- Course sequence recommended
- Course prefix or number change

Also, please remember that any curriculum proposal that affects a teacher education program needs to be reviewed by the Council on Teacher Education. Please submit these proposals directly to Dr. Darla Fent at: dfent@uco.edu.

An electronic version of these forms may be forwarded to Dr. Fent at: dfent@uco.edu.