

## **PROGRAM TRANSFER AGREEMENT**

### **Introduction for Program-to-Program Agreements**

#### **SECTION I: *PURPOSE***

The University of Central Oklahoma (UCO) and the Oklahoma community college designated in this agreement express a shared commitment to student access to and success in higher education. By clarifying transfer policies and procedures which assure articulation between programs, both parties seek to assist students in transferring smoothly from the associate degree to the baccalaureate degree. Upon formal approval of this transfer agreement by the appropriate officials of both institutions, each is free to publicize the terms herein.

#### **SECTION II: *AGREEMENT PROVISIONS***

Students must meet or exceed admissions requirements for the associate degree upon enrollment in the designated degree program. Performance and curricular deficiencies must be met prior to transfer to UCO and in accordance with the remediation policies of the community college. Students who begin their degree programs during the effective academic year of the agreement at the designated Oklahoma community college, maintain continuous enrollment, and graduate with the designated degree/program are eligible to transfer to UCO under the terms of this agreement.

Continuously enrolled students under this agreement who complete the associate degree and the list of courses included in the agreement and apply to UCO with a retention GPA of 2.0 or higher will be eligible for admission to UCO.

When students matriculate to UCO, they may apply for financial aid through the Financial Aid Office of UCO. UCO offers some scholarships specifically to transfer students.

#### **SECTION III: *REQUIREMENTS***

Courses in this agreement are accepted at UCO, as specified, and apply to the student's baccalaureate degree program in the same manner as a non-transferring student. Minimum grades required to meet requirements are the same for courses taken at the community college and courses taken at UCO.

Upon transfer, continuously enrolled students under this agreement are eligible to meet program requirements from the UCO catalog in effect the semester they started at the designated Oklahoma community college. Students, transferring and non-transferring, may need to complete additional coursework in order to meet current certification requirements.

The standards for graduation will be the same for students transferring under this agreement as for non-transferring students. However, the general education/university/core requirements for students transferring with an AA or AS will be considered met unless a course is a prerequisite to a program requirement. UCO courses are continuously assessed and revised to meet changing educational needs. Transfer students will receive the same treatment relative to course changes afforded to non-transferring students.

Oklahoma State Regents for Higher Education minimum standards for a baccalaureate degree must be met.

#### **SECTION IV: *UPDATES/REVIEW/DISCLAIMER***

This agreement is subject to change if needed to comply with policies of the Department of Education, the Regional University System of Oklahoma, the Oklahoma State Regents for Higher Education, or external governing, accrediting or legal entities.

This agreement will be reviewed annually. This review will begin in the spring, in order to incorporate program changes for the subsequent academic year. If neither institution has made policy, program, or articulation changes that impact the agreement, it will remain effective for subsequent years unless either UCO or the community college elects to terminate the agreement. This agreement may be discontinued by either institution as need arises upon written notification to the other institution prior to the termination date. If changes on either campus create the need for revision, a new agreement must be authorized by both universities to be in effect. Both parties will work toward ensuring that students have the opportunity to complete their degree programs in a timely manner.