

Academic Affairs Curriculum Council

Meeting Minutes - September 9, 2020 - 3:30PM via Zoom

Meeting Led by Dr. Darla Fent-Kelly

I. Welcome / 3:33

- a. Dr. Darla Fent-Kelly called the meeting to order
- b. Introductions of Dr. Fent-Kelly (Interim Chair for AACC), Ms. Vickie Garlitz (Academic Publications Specialist / Web Administrator), and Ms. Ally Hardaway (Project Specialist for Academic Affairs)

II. Roll Call & Introductions / 3:38

Members Present: Dr. Geoff Willis, Dr. Huiying Chen, Dr. Linh Pham, Dr. Darla Fent-Kelly, Dr. Lauren Loucks, Dr. DiAnn McDown, Dr. Tara Dalinger, Mr. Patrick Conlon, Mr. Michael Litzau, Dr. Rozilyn Miller, Dr. Karen Manna, Dr. Alyssa Provencio, Dr. Bob Brennan, Dr. Marcy Tanner-Garrett, Dr. David Stapleton, Dr. Benjamin Tayo, Dr. Mariya Burdina, Dr. Cheryl Evans, Dr. Barbara Weidell, Dr. Jerry Green, Dr. James Creecy, Dr. Robert Mather, Ms. Shelley Lute, Ms. Vickie Garlitz, Ms. Ally Hardaway, Dr. Liz Lane-Harvard, Ms. Tami Clavin, Ms. Pam Platz, Mr. Corey Smith, Ms. Christine Fisher. *Members Absent:* Dr. Tori McKee, Dr. Sandra Thompson, Dr. Greg White, Dr. Marc Goulding, Mr. Aaron Sterba, Ms. Heather Peck, Dr. Britney Hopkins, Ms. Nicole Miller

III. Report On Proposals from 2019-2020 Academic Year / 4:03

- a. In the 19-20 academic year: 254 total proposals were reviewed (approximately 50 per committee) – within those proposals were 34 new courses, 102 course changes, and 19 course deletions
- b. Please look at the graphs provided below for a look at the proposals presented and reviewed over the last 10 years.

IV. Website Locations for AACC Information / 4:05

- a. Please look at the page provided with links to important documents within AACC
- b. If you have any questions or concerns, contact Vickie Garlitz at vgarlitz@uco.edu and/or X2557

V. AACC Member Responsibilities / 4:03

- a. Please find the provided documentation below that explains the role and responsibilities of an AACC member

VI. Curriculum Timeline / 4:13

- a. **ALL proposals are due to Academic Affairs on OCTOBER 1**

- b. Below you will find the curriculum timeline provided with further information and dates

VII. Role of the Executive Committee / 4:16

- a. Please find the provided documentation below that explains the role and responsibilities of an AACC member

VIII. Breakout Meetings of the Curriculum Committees / 4:22

IX. Chairs of Each Committee Announced / 4:33

- a. CC #1 : Dr. DiAnn McDown
- b. CC #2 : Dr. James Creecy
- c. Co-CC #3 : Dr. Jerry Green & Dr. Marcy Tanner-Garrett
- d. CC #4 : Dr. Cheryl Evans
- e. CC #5 : Dr. Lauren Loucks

X. Closing Announcements / 4:39

- a. Executive Committee Meetings will be the MONDAY before the AACC Meeting – the next meeting will be **MONDAY, SEPTEMBER 21 at 3:00 via Zoom**
- b. The next AACC meeting will be **WEDNESDAY, SEPTEMBER 23 at 3:30PM via Zoom**
- c. **ALL proposals are due to Academic Affairs by OCTOBER 1**
- d. Proposal review reports are due to Vickie by **NOON on AACC meeting dates**

XI. Adjournment / 4:47