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Proposal #
(Academic Affairs use only)

s20apss11 Proposal #
(College use only)

REQUEST FOR PROGRAM CHANGE(S)

University of Central Oklahoma

Please note: All information contained in this form will be reviewed by persons outside of your college. Please use clear and concise language when completing this form.

Name of program-major or minor to be changed: (maximum of 30 spaces)

Existing Name:

Reading

Proposed Name: (if changing)(maximum of 30 spaces)

*Remember when abbreviating names, this is how they will appear on student's transcripts.

Proposed Name: (full name of program/major if longer than 30 spaces)

Is this a: Program Major Minor Sequence of Courses

Proposed change:

Name Change

Degree Designation

Admission Requirement Remove teaching experience and teaching certification requirement from admission requirements.

Curriculum Change

GPA Requirement

Other: **ADD: Applicants must hold a valid Oklahoma teaching license/certification prior to completion of the program.**

Is this program: Undergraduate Graduate

Is this a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)

Yes No If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

CTE Approval (Stamp or initial) **Approved by the Council on Teacher Education**

DATE: 5/20/20

DN APSS Donna Nigh Advanced Professional and Special Services

Department submitting the proposal

Dr. Julie Collins
Person to contact with questions

jcollins18@uco.edu
email address

5289
Ext. number

Approved by:

Laressa Belisle, Ph.D. 8/25/2020
Department Chair Date

Janet Kelly 8/25/20
College Curriculum Committee Chair Date
(Please notify department chair when proposal is forwarded to dean.)

Donna Nigh 8/25/20
College Dean Date
(Please notify department chair when proposal is forwarded to AA.)

Academic Affairs Curriculum or Graduate Council Date

Office of Academic Affairs Date

Effective term for this program change
(Assigned by Academic Affairs)

80

1. Does this program change affect other programs or departments?

Yes No If yes, provide name(s) of department chair(s) contacted, date(s), and results of discussion(s).

2. Proposed curriculum change(s): **NO CURRICULUM CHANGES PROPOSED**

(Please include entire major/minor as it exists and as it is proposed. *Italicize and bold changes.*)

FROM

TO

(Existing Catalog Requirements)

(Proposed Catalog Requirements)

3. Degree Designation: (Example, B.A. to B.F.A.)

Existing Designation: _____

To: _____

4. Change(s) in Minimum GPA Requirements:

FROM (Existing Catalog Requirements)

TO (Proposed Catalog Requirements)

5. Change(s) in Admission Requirements for the Program/Major:

FROM (Existing Catalog Requirements)

TO (Proposed Catalog Requirements)

REFLECTING UPDATED PROGRAM CHANGE FROM 2019:

Admission Requirements

Submit the following items to:

Jackson College of Graduate Studies

100 N. University Drive, NUC 404

Edmond, OK 73034

• Online application for admission (www.uco.edu/graduate/).

• **Hold a Standard Teaching Certificate in Early Childhood, Elementary Education, Elementary-Secondary Education or Secondary Education. (remove)**

• **Candidates must provide documentation of at least two years of successful teaching experience at an accredited school prior to completion of the program. (remove)**

• Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show: *

◦ A minimum 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted

◦ Completion of a one three-hour course in Children's or Adolescent Literature OR the student will need to choose on of the IME or ELED courses as their selection under Area 2, Language and Literacy, in the Professional Education section of the plan of study.

◦ Completion of a three-hour course in Reading Methods or Language Arts Methods, which must be taken before the Reading courses.

• Students with a native language other than English must submit evidence of English language proficiency. See Admission to Graduate Studies - English Language Proficiency (p.15).

*Students falling below these standards may qualify for conditional admission. See Admissions to Graduate Studies (p.13).

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Other Requirements: (This info should be added to end of section.)

Applicants must hold a valid Oklahoma teaching license/certification prior to completion of the program.

6. Other requested action:

7. Will requested change require additional funds? Yes No

If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended over the next three years, including new or re-allocated full or part time faculty/staff.

Additional Funds	20	20	20
Amount of additional costs			
Source of funds			
How funds will be expended			

8. Please provide a summary of the requested changes. (this is a listing of the changes requested) (This information will be submitted to the OSRHE)
 The changes included here remove two requirements (proof of teaching experience and certification) from existing admission requirements, and moves the teacher certification requirement to before the end of the program.

9. The reason(s) for this change are based on which of the following: (Check all that apply; explain and document in Question #10)

- Specialized Accreditation
- SSCI (Self Study for Continuous Improvement)
- Benchmark (e.g. comparison to peer institutions)
- Assessment Data
- Faculty Knowledge/Discipline Expertise
- Advisory Board/Outside Professional Group
- Other

10. For all items checked in Question #9, please provide a concise, yet comprehensive, statement that explains the reasons for requesting the change including any necessary documentation. (The information provided here will be submitted to the OSRHE)

These updates for Admissions Requirements are meant to streamline the admission process for prospective students.

Moving the valid Oklahoma teaching certificate to the end of the program provides time for any candidates needing to complete requirements for certification to do so but have the certificate in time to apply for the add-on certification for Reading Specialist.