

68 Proposal #
(Academic Affairs use only)

S20aess9 Proposal #
(College use only)

REQUEST FOR A COURSE CHANGE

University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

Existing:	Course Subject	Number	Course Title (maximum of 30 spaces)
	SFTY	5133	Industrial Hygiene II
Proposed:	Remember when abbreviating titles, this is how they will appear on student transcripts and schedules		

Proposed Title: (full course title if longer than 30 characters)

Proposed change(s) to this course: Mark all that apply.

Credit Hour
 Level
 Title
 Description
 Prerequisite
 Enrollment Restriction

Other: _____

51.2206 CIP Code If changing, what is the new code? _____

For more information regarding CIP codes contact your department chair or visit:
http://www.uco.edu/academic-affairs/ir/program_inventory.asp.

Course description:

As it appears in the current catalog. (required)

A continuation of Industrial Hygiene I, with particular emphasis on the field application of industrial hygiene instrumentation to assist the practitioner in the elimination or minimization of worker exposure to health hazards in the industrial environment.

Existing: _____

Proposed: No change

Adult Education and Safety Sciences

Department submitting the proposal

<u>Dean Findley</u>	<u>dfindley@uco.edu</u>	<u>5863</u>
Person to contact with questions	email address	Ext. number

Approved by:

[Signature] 7/30/20
Department Chairperson Date

[Signature] 8/18/20
College Curriculum Committee Chair Date
(Please notify department chair when proposal is forwarded to dean.)

[Signature] 8/18/20
College Dean Date
(Please notify department chair when proposal is forwarded to AA.)

Academic Affairs Curriculum or Graduate Council Date

Office of Academic Affairs Date

Effective term for this course change
(Assigned by the Office of Academic Affairs)

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1. Does this course have an undergraduate / graduate counterpart?

Yes No

2. Is this proposal part of a larger submission package including a program change?

Yes No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACCC or Graduate Council.)

Yes No

If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

CTE Approval (Stamp or initial) _____

4. Is this course currently listed in the University Core?

Yes No

If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?

Yes No

If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?

Yes No

If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?

Yes No

If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.

(list major or minor by title not major code)

None

9. Prerequisite courses:

Will the prerequisite courses change?

Yes No

If yes, fill out below, if no leave blank.

NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.

As listed at the end of the course description in the current catalog. (Required)

Existing: **SFTY 2503 or MATH 1513; and SFTY 4123 or SFTY 5123**

Proposed: **SFTY 4123 or SFTY 5123**

Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213

Example 3: 8 hours of biology including BIO 1404

Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3613)

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.

Will the co-requisite(s) change?

Yes No

If yes, fill out below, if no leave blank.

As listed at the end of the course description in the current catalog. (Required)

Existing: **No co-requisites listed in the current catalog**

Proposed:

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.

Will the concurrent enrollment change?

Yes No

If yes, fill out below, if no leave blank.

As listed at the end of the course description in the current catalog. (Required)

Existing: **No concurrent enrollment requirements listed in the current catalog**

Proposed:

12. Does this course currently have enrollment restrictions?

Yes No

If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.

Will the major(s) restriction change? Yes No

If yes, fill out below, if no leave blank.

Specifying a major, excludes all other majors from enrolling.

Existing (as appears in current catalog)

Check one: May May not

Major Code: _____

Proposed (if changing)

Check one: May May not

Major Code: _____

14. Which of the following student classification(s) may enroll in this course?

Will the classification restriction change? Yes No

If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)

Check all that apply:

Graduate (2) 19 + hours _____
 Graduate (1) 0-18 hours _____
 Post Baccalaureate _____
 Senior _____
 Junior _____
 Sophomore _____
 Freshman _____

Proposed (if changing)

Check all that apply:

Graduate (2) 19 + hours _____
 Graduate (1) 0-18 hours _____
 Post Baccalaureate _____
 Senior _____
 Junior _____
 Sophomore _____
 Freshman _____

15. Specify other restrictions for this course, if any.

Will other restrictions change? Yes No

If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)

Admission to Graduate Programs _____
 Admission to Nursing Program _____
 Admission to Teacher Education _____
 Other: _____

Proposed (if changing)

Admission to Graduate Programs _____
 Admission to Nursing Program _____
 Admission to Teacher Education _____
 Other: _____

16. Course objectives for this course: (Please refer to instructional objectives documents at:

<http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints.>)

If previously approved objectives will be used without any changes, check here



Existing: _____

Proposed: _____

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.

Previous changes to the prerequisites for SFTY 4123 and SFTY 5123 eliminated the need to include SFTY 2503 or MATH 1513 as prerequisites for this course. This request removes those two courses from the list of prerequisites for this course (SFTY 5133).

18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: <http://www.uco.edu/academic-affairs/files/aacc/forms/CLCtable4-07.doc> .

No course level change requested