REQUEST FOR A COURSE CHANGE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

Existing:  SFTY 5133 Industrial Hygiene II

Proposed:  

Proposed Title:  

Proposed change(s) to this course:  Mark all that apply.

- Credit Hour  Level  Title  Description  Prerequisite  Enrollment  Restriction

Other:  

51.2206  CIP Code  if changing, what is the new code?  

For more information regarding CIP codes contact your department chair or visit: http://www.uco.edu/academic-affairs/ir/program_inventory.asp.

Course description:

As it appears in the current catalog. (required)
A continuation of Industrial Hygiene I, with particular emphasis on the field application of industrial hygiene instrumentation to assist the practitioner in the elimination or minimization of worker exposure to health hazards in the industrial environment.

Existing:  

Proposed:  No change  

Adult Education and Safety Sciences
Department submitting the proposal

Dean Findley  dfindley@uco.edu  5863
Person to contact with questions  email address  Ext. number

Approved by:

Department Chairperson  Date

College Dean  Date

College Curriculum Committee Chair  Date
(Please notify department chair when proposal is forwarded to dean.)

Academic Affairs Curriculum or Graduate Council  Date
(Please notify department chair when proposal is forwarded to AA.)

Office of Academic Affairs  Date

Effective term for this course change  
(Assigned by the Office of Academic Affairs)
1. Does this course have an undergraduate / graduate counterpart? 
   Yes [ ] No [x]

2. Is this proposal part of a larger submission package including a program change? 
   Yes [ ] No [x]

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.) 
   Yes [ ] No [x] If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

CTE Approval (Stamp or Initial)

4. Is this course currently listed in the University Core? 
   Yes [ ] No [x] 
   If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)? 
   Yes [ ] No [x] 
   If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor? 
   Yes [ ] No [x] 
   If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department? 
   Yes [ ] No [x] 
   If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective. 
   (List major or minor by title not major code)
   None

9. Prerequisite courses: 
   Will the prerequisite courses change? Yes [x] No [ ] 
   If yes, fill out below, if no leave blank.

NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems. 
   As listed at the end of the course description in the current catalog. (Required)

Existing: SFTY 2503 or MATH 1513; and SFTY 4123 or SFTY 5123
Proposed: SFTY 4123 or SFTY 5123

Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3613)
Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester. 
    Will the co-requisite(s) change? Yes [x] No [ ] 
    If yes, fill out below, if no leave blank.

Existing: 
Proposed: 

No co-requisites listed in the current catalog

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses. 
    Will the concurrent enrollment change? Yes [x] No [ ] 
    If yes, fill out below, if no leave blank.

Existing: 
Proposed: 

No concurrent enrollment requirements listed in the current catalog
12. Does this course currently have enrollment restrictions?  
___ Yes  ___ No  
If adding or changing enrollment restrictions answer questions 13-15. If not changing  
or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.  
Will the major(s) restriction change?  ___ Yes  ___ No  
If yes, fill out below, if no leave blank.

Specifying a major, excludes all other majors from enrolling.

Existing (as appears in current catalog)
Check one:  May  ___ May not  ___
Major Code: ____________________________

Proposed (if changing)
Check one:  May  ___ May not  ___
Major Code: ____________________________

14. Which of the following student classification(s) may enroll in this course?
Will the classification restriction change?  ___ Yes  ___ No  
If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)  
Check all that apply:
Graduate (2) 19 + hours ___  
Graduate (1) 0-18 hours ___
Post Baccalaureate ___
Senior ___
Junior ___
Sophomore ___
Freshman ___

Proposed (if changing)  
Check all that apply:
Graduate (2) 19 + hours ___
Graduate (1) 0-18 hours ___
Post Baccalaureate ___
Senior ___
Junior ___
Sophomore ___
Freshman ___

15. Specify other restrictions for this course, if any.  
Will other restrictions change?  ___ Yes  ___ No  
If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)  
Admission to Graduate Programs ___
Admission to Nursing Program ___
Admission to Teacher Education ___
Other: ___

Proposed (if changing)  
Admission to Graduate Programs ___
Admission to Nursing Program ___
Admission to Teacher Education ___
Other: ___

16. Course objectives for this course: (Please refer to instructional objectives documents at:  
http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints)  
If previously approved objectives will be used without any changes, check here  ___ X ___

Existing: 

Proposed:  

Academic Affairs Form  
May, 2014  

Functional Review (undergraduate proposals only)
17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.

Previous changes to the prerequisites for SFTY 4123 and SFTY 5123 eliminated the need to include SFTY 2503 or MATH 1513 as prerequisites for this course. This request removes those two courses from the list of prerequisites for this course (SFTY 5133).

18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: http://www.uco.edu/academic-affairs/files/aacc/forms/CLCtable4-07.doc.

No course level change requested