

**138** Proposal #  
(Academic Affairs use only)

**AY21-85 Rev 1** Proposal #  
(College use only)

## REQUEST FOR PROGRAM CHANGE(S)

University of Central Oklahoma

**Please note: All information contained in this form will be reviewed by persons outside of your college. Please use clear and concise language when completing this form.**

Name of program-major or minor to be changed: (maximum of 30 spaces)

Existing Name:

MFA Design

Proposed Name: (if changing)(maximum of 30 spaces)

\*Remember when abbreviating names, this is how they will appear on student's transcripts.

Proposed Name: (full name of program/major if longer than 30 spaces)

Is this a:  Program  Major  Minor  Sequence of Courses

Proposed change:

Name Change

Degree Designation

Admission Requirement

Curriculum Change

GPA Requirement

Other:

Is this program:  Undergraduate  Graduate

Is this a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACCC or Graduate Council.)

Yes  No If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

CTE Approval (Stamp or initial) \_\_\_\_\_

School of Design

Department submitting the proposal

McKenna Sanderson

Person to contact with questions

Msanderson2@uco.edu

email address

5211

Ext. number

Approved by:

Amy Johnson (digital sig.)

09.15.20

*Michelle Moeller*

9/28/20

Department Chair

Date

College Curriculum Committee Chair

Date

(Please notify department chair when proposal is forwarded to dean.)

*Dr. Sandra D. Thompson* 9/28/20

College Dean

Date

(Please notify department chair when proposal is forwarded to AA.)

Academic Affairs Curriculum or Graduate Council

Date

JCGS Dean

Date

Office of Academic Affairs

Date

Effective Term (assigned by AA)

1. Does the requested program change affect other programs or departments?  
 Yes  No If yes, provide name(s) of department chair(s) contacted, date(s), and results of discussion(s).

2. Proposed curriculum change(s):  
*(Please include entire major/minor as it exists and as it is proposed. Italicize and bold changes.)*  
 FROM TO  
 (Existing Catalog Requirements) (Proposed Catalog Requirements)  
 See Below See Below

3. Degree Designation: (Example, B.A. to B.F.A.)  
 Existing Designation: N/A To: \_\_\_\_\_

4. Change(s) in Minimum GPA Requirements:  
 FROM (Existing Catalog Requirements) TO (Proposed Catalog Requirements)  
N/A

5. Change(s) in Admission Requirements for the Program/Major:  
 FROM (Existing Catalog Requirements) TO (Proposed Catalog Requirements)  
N/A

6. Other requested action:  
N/A

7. Will requested change require additional funds?  Yes  No  
*If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended over the next three years, including new or re-allocated full or part time faculty/staff.*

Additional Funds	20__	20__	20__
Amount of additional costs			
Source of funds			
How funds will be expended			

8. Will requested change impact an embedded certificate?  Yes  No  
 Impacted Certificate: \_\_\_\_\_  
 If this change impacts any requirement of the embedded certificate, complete and submit a Certificate Change proposals.

9. Please provide a summary of the requested changes. (this is a listing of the changes requested) (This information will be submitted to the OSRHE)  
**The program is being changed to better facilitate a body-of-work track, and ultimately unify graduate design students' experiences, plans of study and paths to graduation. See attached document for list of proposed catalog requirements.**

## Existing Catalog Requirements

### Design, M.F.A.

The MFA in Design is a terminal degree that provides opportunities for students who are interested in design education, research, and proficiency. Designers are innovative problem solvers who process information and user needs to improve communication and environments. The Department of Design at UCO offers coursework in Graphic Design and Interior Design. In the State of Oklahoma, Interior Design professionals need to register if they wish to be designated as Interior Designers. The Oklahoma Board of Architects, Landscape Architects and Interior Designers requires a degree from a program accredited by CIDA (formerly FIDER) for registration. At UCO the BFA in Interior Design is an accredited program.

### Graduate Advisor: McKenna Sanderson

Email: msanderson2@uco.edu

Office: LIB 315C

Phone: (405) 974 - 5211

### Admission Requirements

Submit the following items to:

Jackson College of Graduate Studies 100 N. University Drive,  
NUC 404 Edmond, OK 73034

- Online application for admission ([www.uco.edu/graduate/](http://www.uco.edu/graduate/)).

#### Application deadlines:

- April 1 for fall,
- October 1 for spring,
- March 1 for summer

- Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted. Students with a native language other than English must submit evidence of English language proficiency. See Admission to Graduate Studies - English Language Proficiency (p.15).
- An essay that includes the following:
  - Why you wish to pursue a Master of Fine Arts degree in Design at UCO.
  - Your professional career plan and objectives.
- Three (3) letters of recommendation. At least one letter must be written by a design professional. Letters from UCO faculty are not acceptable.
- A design portfolio that includes 10 – 15 examples of your design work with project titles, dates, descriptions and other relevant information.
- A current resume.
- Evidence of completion of all prerequisites (if any), as determined by the graduate advisor.
- Students falling below these standards may qualify for conditional admission. See Admissions to Graduate Studies (p.13).

### Other Requirements

- Plan of Study. Each student must file a plan of study with his/her graduate program advisor and the Jackson College of Graduate Studies (JCGS) by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate program advisor before it can be considered official.

## Proposed Catalog Requirements

### Design, M.F.A.

The MFA in Design is a terminal degree that provides opportunities for students who are interested in design education, research, and proficiency. Designers are innovative problem solvers who process information and user needs to improve communication and environments. The Department of Design at UCO offers coursework in Graphic Design and Interior Design. In the State of Oklahoma, Interior Design professionals need to register if they wish to be designated as Interior Designers. The Oklahoma Board of Architects, Landscape Architects and Interior Designers requires a degree from a program accredited by CIDA (formerly FIDER) for registration. At UCO the BFA in Interior Design is an accredited program.

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- **April 1 for fall**

- Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted. Students with a native language other than English must submit evidence of English language proficiency. See Admission to Graduate Studies - English Language Proficiency (p.15).
- An essay that includes the following:
  - **Why you wish to pursue a Master of Fine Arts degree in Design at UCO.**
  - **What you hope to learn and create at UCO— what might your focus/thesis be?**
  - **Your professional career plan and objectives.**
- Three (3) letters of recommendation. At least one letter must be written by a design professional. Letters from UCO faculty are not acceptable.
- A design portfolio that includes 10 – 15 examples of your design work with project titles, dates, descriptions and other relevant information.
- A current resume.
- Evidence of completion of all prerequisites (if any), as determined by the graduate advisor.
- Students falling below these standards may qualify for conditional admission. See Admissions to Graduate Studies (p.13).

### Other Requirements

- Plan of Study. Each student must file a plan of study with his/her graduate program advisor and the Jackson College of Graduate Studies (JCGS) by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate program

- Academic Standards. Meet the following course work standards:
  - Overall GPA of 3.00 or higher.
  - No more than 6 hours of "C".
  - No more than six advisor-approved hours from traditional correspondence courses.
- Complete an acceptable thesis and successfully defend it in public. Send two paper copies and one electronic copy of the thesis to the library through Proquest, and submit the thesis' title page, original signature page, summary and abstract page to the JCGS.
- Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

**Graduation Requirements**

**Required Courses .....33 Hours**

- DES 5011 Design Orientation
- DES 5222 Writing & Research for Design
- DES 5293 Design Studio I\*
- DES 5393 Design Studio II\*
- DES 5593 Design Studio III\*
- DES 5493 Design Research I
- DES 5543 Design Research II
- 3 hours of DES History
- 12 hours of Thesis

**Guided Electives .....21 Hours**

Complete 21 Hours from the following list

- DES 5113 History of Graphic Design I
- DES 5123 History of Graphic Design II
- DES 5133 History of Graphic Design III
- DES 5313 Typography Studio
- DES 5423 Computer Graphics Studio\*
- DES 5443 Illustration Studio\*
- DES 5483 Clock Tower Studio\*
- DES 5513 History of Interior Design I
- DES 5523 History of Interior Design II
- DES 5553 History of Interior Design III
- DES 5633 Computer Drafting Studio\*
- DES 5733 Furniture Design Studio\*
- DES 5753 Environmental Design Studio\*
- DES 5773 Charles Evans Studio\*
- DES 5843 Teaching Design\*
- DES 5900 Practicum in Design\*
- DES 5910 Seminar / Special Topics\*
- DES 5930 Individual Study in Design\*
- DES 5950 Internship in Design\*
- DES 5960 Institute in Design\*
- DES 5970 Study Tour in Design
- ESFR 5013 Foundations of Educ. Research
- ADED 5313 Techniques of Teaching Adults
- ADED 5333 Motivational Concepts
- ADED 5823 Nature & Characteristics of the Adult Learner

**General Electives .....6 Hours**

**TOTAL HOURS REQUIRED ..... 60 HOURS**

\*May be repeated for credit, up to 9 hours.

advisor before it can be considered official.

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  - Overall GPA of 3.00 or higher.
  - No more than 6 hours of "C".
  - No more than six advisor-approved hours from traditional correspondence courses.
- Complete an acceptable thesis and successfully defend it in public. Send two paper copies and one electronic copy of the thesis to the library through Proquest, and submit the thesis' title page, original signature page, summary and abstract page to the JCGS.
- Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

**Graduation Requirements**

**Required Courses .....57 Hours**

- DES 5xx6 Design Studio I*
- DES 5xx6 Design Studio II*
- DES 5xx6 Design Studio III*
- DES 5xx6 Design Studio IV*
- DES 5843 Teaching Design*
- DES 5043 Design Theory*
- DES 5493 Design Research Methods*
- DES 5383 Thesis Development*
- DES 5163 Business of Design & Illustration*
- DES 5673 Criticism Seminar*
- DES 5483 Clocktower Studio OR DES 5773 Charles Evans Studio OR DES 5990 Thesis in Design\**
- DES 5723 Portfolio Development*
- DES 5433 Design & Illustration Practice*
- DES 5823 Thesis Exhibition OR DES 5990 Thesis in Design\**
- 3 hours of DES History

**Guided Electives .....3 Hours**

Complete 3 Hours from the following list

- DES 5113 History of Graphic Design I
- DES 5123 History of Graphic Design II
- DES 5133 History of Graphic Design III
- DES 5313 Typography Studio
- DES 5633 Computer Graphics Studio
- DES 5443 Illustration Studio
- DES 5513 History of Interior Design I
- DES 5523 History of Interior Design II
- DES 5553 History of Interior Design III
- DES 5633 Visualization Studio*
- DES 5733 Furniture Design Studio
- DES 5753 Sustainable Design Studio*
- DES 5920 Workshop in Design*
- DES 5950 Internship in Design

**TOTAL HOURS REQUIRED ..... 60 HOURS**

\*May be repeated for credit, up to 6 hours.

10. The reason(s) for this change are based on which of the following: (Check all that apply; explain and document in Question #11)

- Specialized Accreditation
- SSCI (Self Study for Continuous Improvement)
- Benchmark (e.g. comparison to peer institutions)
- Assessment Data
- Faculty Knowledge/Discipline Expertise
- Advisory Board/Outside Professional Group
- Other School of Design curriculum mapping

11. For all items checked in Question #10, please provide a concise, yet comprehensive, statement that explains the reasons for requesting the change including any necessary documentation.

(The information provided here will be submitted to the OSRHE)

It is the consensus of the School of Design Director, School of Design Graduate Program Division Head, and the graduate Design faculty that the current program is too loose and undefined. Students are often unsure of what to take, and they have difficulty finding a focus. This program change will simplify and specify a track to graduation, yet still allow each student to define their practice. Additionally, we hope it will allow for classes to make so the faculty will be compensated for their time and effort. We would like to require a Fall start to facilitate future cohorts and to aid in unifying students' experiences.

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12. State Regents Math Initiative questions: (For undergraduate degree programs only)

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics*, *Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.

N/A

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2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.

N/A

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3. How does this mathematics course articulate with your partner institutions?

N/A

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