REQUEST FOR A COURSE CHANGE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

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<thead>
<tr>
<th>Course Subject</th>
<th>Number</th>
<th>Course Title (maximum of 30 spaces)</th>
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<tbody>
<tr>
<td>Existing</td>
<td>DES</td>
<td>Graduate Illustration IV</td>
</tr>
<tr>
<td>Proposed</td>
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Remember when abbreviating titles, this is how they will appear on student transcripts and schedules.

Proposed Title: (full course title if longer than 30 characters)

Proposed change(s) to this course: Mark all that apply.

- Credit Hour
- Level
- Title
- Description
- Prerequisite
- Enrollment
- Restriction
- Other: Concurrent enrollment
- CIP Code

If changing, what is the new code?

For more information regarding CIP codes contact your department chair or visit: http://www.uco.edu/academic-affairs/ir/program_inventory.asp.

Course description:

As it appears in the current catalog. (required)

This graduate studio course will focus on refining the student's personal visual language. Students will continue to develop a body of work in preparation for their thesis exhibition. Prerequisite(s): DES 5406. Concurrent enrollment in DES 5723 and DES 5823 are required. Permission of the MFA in Illustration program director is required.

Existing: Enrollment is open to graduate Illustration majors only.

Proposed: No change

School of Design
Department submitting the proposal

McKenna Sanderson
Person to contact with questions
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email address
5211
Ext. number

Approved by:
Amy Johnson (digital sig.) 09.15.20
Department Chairperson
Date

Michelle Moeller 9/28/20
College Curriculum Committee Chair
Date
(Please notify department chair when proposal is forwarded to dean.)

Dr. Sandra D. Thompson 9/28/20
College Dean
Date
(Please notify department chair when proposal is forwarded to AA.)

Effective Term (assigned by AA)
1. Does this course have an undergraduate / graduate counterpart?
   - Yes  x  No

2. Is this proposal part of a larger submission package including a program change?
   - Yes  x  No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   - Yes  x  No
     If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent
     CTE Approval (Stamp or initial)____________________

4. Is this course currently listed in the University Core?
   - Yes  x  No
     If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?
   - x  Yes  _  No
     If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?
   - x  Yes  _  No
     If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?
   - Yes  x  No
     If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.
   (list major or minor by title not major code)
   MFA in Illustration

9. Prerequisite courses:
   Will the prerequisite courses change?  - Yes  x  No
   If yes, fill out below, if no leave blank.

   NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.
   As listed at the end of the course description in the current catalog. (Required)

   Existing: ________________________________________________________________
   Proposed: ________________________________________________________________

   Example 1: MATH 1213 and (MATH 2166 or MATH 2185) and CHEM 1213
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3613)
   Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.
    Will the co-requisite(s) change?  - Yes  x  No
    If yes, fill out below, if no leave blank.

    As listed at the end of the course description in the current catalog. (Required)

    Existing: ________________________________________________________________
    Proposed: ________________________________________________________________

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
    Will the concurrent enrollment change?  - x  Yes  _  No
    If yes, fill out below, if no leave blank.

    As listed at the end of the course description in the current catalog. (Required)

    Existing: Concurrent enrollment in DES 5723 and DES 5823 are required.
    Proposed: Concurrent enrollment in DES 5433, DES 5723, and DES 5823 are required.
12. Does this course currently have enrollment restrictions?
   X Yes   ___ No

   If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.

   Will the major(s) restriction change? ___ Yes   X No

   If yes, fill out below, if no leave blank.

   Specifying a major, excludes all other majors from enrolling.

   Existing (as appears in current catalog)

   Check one: May ___ May not ___

   Major Code: __________

   Proposed (if changing)

   Check one: May ___ May not ___

   Major Code: __________

14. Which of the following student classification(s) may enroll in this course?

   Will the classification restriction change? ___ Yes   X No

   If yes, fill out below, if no leave blank.

   Existing (as appears in current catalog)

   Check all that apply:
   
   Graduate (2) 19 + hours
   Graduate (1) 0-18 hours
   Post
   Baccalaureate
   Senior
   Junior
   Sophomore
   Freshman

   Proposed (if changing)

   Check all that apply:
   
   Graduate (2) 19 + hours
   Graduate (1) 0-18 hours
   Post
   Baccalaureate
   Senior
   Junior
   Sophomore
   Freshman

15. Specify other restrictions for this course, if any.

   Will other restrictions change? ___ Yes   X No

   If yes, fill out below, if no leave blank.

   Existing (as appears in current catalog)

   Admission to Graduate Programs
   Admission to Nursing Program
   Admission to Teacher Education
   Other:

   Proposed (if changing)

   Admission to Graduate Programs
   Admission to Nursing Program
   Admission to Teacher Education
   Other:

16. Course objectives for this course: (Please refer to instructional objectives documents at:

   https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page/#UCOAACC-mainpage-faq-helpful-hints.)

   If previously approved objectives will be used without any changes, check here

   X

   As they appear in the course syllabus.

   Existing:

   As they will appear in the updated syllabus.

   Proposed:

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.

   A third course for required concurrent enrollment was added to align with the program track.
18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-helpful-hints

n/a