

124

Proposal #
(Academic Affairs use only)

AY21-70 Rev 1 Proposal #
(College use only)

REQUEST FOR A COURSE CHANGE

University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

	Course Subject	Number	Course Title (maximum of 30 spaces)
Existing:	DES	5433	Contemporary Illust. Practice
Proposed:	DES	5433	Design & Illustration Practice

Remember when abbreviating titles, this is how they will appear on student transcripts and schedules

Proposed Title: (full course title if longer than 30 characters)

Proposed change(s) to this course: Mark all that apply.

Credit Hour
 Level
 Title
 Description
 Prerequisite
 Enrollment Restriction
 Other: Concurrent enrollment

CIP Code If changing, what is the new code? _____
 For more information regarding CIP codes contact your department chair or visit:
http://www.uco.edu/academic-affairs/ir/program_inventory.asp

Course description:

As it appears in the current catalog. (required)
 This course puts general and theoretical concepts covered in the business of illustration into practice. The primary objective of this course is assisting students in identifying appropriate targets for their work; however, graduate peers and the instructor will also provide guidance in the development of illustrations for that target. Students are required to apply for and obtain an illustration commission in the public or commercial sphere to be completed before graduation. Prerequisite(s): Concurrent enrollment in DES 5406 is required. Permission of the MFA in Illustration program director is required. Enrollment is open to graduate illustration majors only.

Existing: _____

As it will appear in the next catalog or indicate no change. (Please use standard American English including full sentences.)
 Course descriptions only. Do not include prerequisites or enrollment restrictions, these should be added under questions 9-15.
 This course puts general and theoretical concepts covered in the business of design and illustration into practice. The primary objective of this course is assisting students in identifying appropriate targets for their work; however, graduate peers and the instructor will also provide guidance in the development of designs or illustrations for that target. Students are required to apply for and obtain a design or illustration commission in the public or commercial sphere to be completed before graduation.

Proposed: _____

School of Design

Department submitting the proposal

McKenna Sanderson	Msanderson2@uco.edu	5211
Person to contact with questions	email address	Ext. number

Approved by:
 Amy Johnson (digital sig.) 09.15.20

 Department Chairperson Date

Michelle Moeller 9/28/20

 College Curriculum Committee Chair Date
 (Please notify department chair when proposal is forwarded to dean.)

Dr. Sandra D. Thompson 9/28/20

 College Dean Date
 (Please notify department chair when proposal is forwarded to AA.)

_____ Date
 Academic Affairs Curriculum or Graduate Council

_____ Date
 JCGS Dean (for Graduate Proposals)

_____ Date
 Office of Academic Affairs

Effective Term (assigned by AA)



1. Does this course have an undergraduate / graduate counterpart?

Yes No

2. Is this proposal part of a larger submission package including a program change?

Yes No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
 Yes No If **yes**, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent
CTE Approval (Stamp or initial) _____

4. Is this course currently listed in the University Core?

Yes No If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?

Yes No If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?

Yes No If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?

Yes No If **yes**, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.

(list major or minor by title not major code)

MFA in Design & MFA in Illustration

9. Prerequisite courses:

Will the prerequisite courses change? Yes No If yes, fill out below, if no leave blank.

NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.
As listed at the end of the course description in the current catalog. (Required)

Existing: _____

Proposed: _____

Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3613)

Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.

Will the co-requisite(s) change? Yes No If yes, fill out below, if no leave blank.

As listed at the end of the course description in the current catalog. (Required)

Existing: _____

Proposed: _____

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.

Will the concurrent enrollment change? Yes No If yes, fill out below, if no leave blank.

As listed at the end of the course description in the current catalog. (Required)

Concurrent enrollment in DES 5406 is required. Permission of the MFA in Illustration program director is required.

Existing: _____

Proposed: _____

Concurrent enrollment in DES 5506 or DES 5xx6 (Design Studio IV) is required. Permission of the MFA Design & Illustration division head is required.

12. Does this course currently have enrollment restrictions?

Yes No

If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.

Will the major(s) restriction change? Yes No

If yes, fill out below, if no leave blank.

Specifying a major, excludes all other majors from enrolling.

Existing (as appears in current catalog)

Check one: May May not

Major Code: 1640 | | |

Proposed (if changing)

Check one: May May not

Major Code: 1640 | 1600 | |

14. Which of the following student classification(s) may enroll in this course?

Will the classification restriction change? Yes No

If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)

Check all that apply:

Graduate (2) 19 + hours
 Graduate (1) 0-18 hours
 Post Baccalaureate
 Senior
 Junior
 Sophomore
 Freshman

Proposed (if changing)

Check all that apply:

Graduate (2) 19 + hours
 Graduate (1) 0-18 hours
 Post Baccalaureate
 Senior
 Junior
 Sophomore
 Freshman

15. Specify other restrictions for this course, if any.

Will other restrictions change? Yes No

If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)

Admission to Graduate Programs
 Admission to Nursing Program
 Admission to Teacher Education
 Other:

Proposed (if changing)

Admission to Graduate Programs
 Admission to Nursing Program
 Admission to Teacher Education
 Other:

16. Course objectives for this course: (Please refer to instructional objectives documents at:

<https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-helpful-hints.>)

If previously approved objectives will be used without any changes, check here

As they appear in the course syllabus.

Existing: _____

As they will appear in the updated syllabus.

Proposed: _____

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.

Language has been added to this course description to allow both MFA in Design and MFA in Illustration students to take the course, which will accommodate the MFA Design program change proposal.

18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: <https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-helpful-hints> .

n/a