REQUEST FOR A COURSE CHANGE  
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

<table>
<thead>
<tr>
<th>Existing:</th>
<th>Course Subject</th>
<th>Number</th>
<th>Course Title (maximum of 30 spaces)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DES</td>
<td>5433</td>
<td>Contemporary Illust. Practice</td>
</tr>
<tr>
<td>Proposed:</td>
<td>DES</td>
<td>5433</td>
<td>Design &amp; Illustration Practice</td>
</tr>
</tbody>
</table>

Proposed Title: (full course title if longer than 30 characters)

Proposed change(s) to this course: Mark all that apply.

- [x] Credit Hour
- [ ] Level
- [x] Title
- [x] Description
- [ ] Prerequisite
- [x] Enrollment Restriction
- [ ] Other: Concurrent enrollment

CIP Code If changing, what is the new code?

For more information regarding CIP codes contact your department chair or visit: http://www.uco.edu/academic-affairs/ir/program_inventory.asp.

Course description:

As it appears in the current catalog. (required)

This course puts general and theoretical concepts covered in the business of illustration into practice. The primary objective of this course is assisting students in identifying appropriate targets for their work; however, graduate peers and the instructor will also provide guidance in the development of illustrations for that target. Students are required to apply for and obtain an illustration commission in the public or commercial sphere to be completed before graduation. Prerequisite(s): Concurrent enrollment in DES 5406 is required. Permission of the MFA in Illustration program director is required. Enrollment is open to graduate Illustration majors only.

As it will appear in the next catalog or indicate no change. (Please use standard American English including full sentences.) Course descriptions only. Do not include prerequisites or enrollment restrictions, these should be added under questions 9-15.

This course puts general and theoretical concepts covered in the business of design and illustration into practice. The primary objective of this course is assisting students in identifying appropriate targets for their work; however, graduate peers and the instructor will also provide guidance in the development of designs or illustrations for that target. Students are required to apply for and obtain a design or illustration commission in the public or commercial sphere to be completed before graduation.

School of Design

Department submitting the proposal

McKenna Sanderson Msanderson2@uco.edu 5211

Person to contact with questions email address Ext. number

Approved by:
Amy Johnson (digital sig.) 09.15.20

Department Chairperson Date

Dr. Sandra D. Thompson 9/28/20

College Dean Date

JCGS Dean (for Graduate Proposals) Date

Michelle Moeller 9/28/20

College Curriculum Committee Chair Date

Academic Affairs Curriculum or Graduate Council Date

Office of Academic Affairs Date

Effective Term (assigned by AA)
1. Does this course have an undergraduate / graduate counterpart?
   - Yes  [x]  No

2. Is this proposal part of a larger submission package including a program change?
   - Yes  [x]  No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   - Yes  [x]  No  If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent

4. Is this course currently listed in the University Core?
   - Yes  [x]  No  If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?
   - Yes  [x]  No  If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?
   - Yes  [x]  No  If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?
   - Yes  [x]  No  If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.
   (list major or minor by title not major code)
   **MFA in Design & MFA in Illustration**

9. Prerequisite courses:
   Will the prerequisite courses change?  - Yes  [x]  No  If yes, fill out below, if no leave blank.

   **NOTE:** Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.

   **Example 1:** MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213  
   **Example 2:** (ACCT 2113 and 2213) and (MGMT 3013 or 3613)  
   **Example 3:** 5 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.
    Will the co-requisite(s) change?  - Yes  [x]  No  If yes, fill out below, if no leave blank.

    **As listed at the end of the course description in the current catalog. (Required)**

    **Existing:**
    
    **Proposed:**

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
    Will the concurrent enrollment change?  - x  Yes  [x]  No  If yes, fill out below, if no leave blank.

    **As listed at the end of the course description in the current catalog. (Required)**

    **Existing:**
    
    **Proposed:**

    **Concurrent enrollment in DES 5406 is required. Permission of the MFA in Illustration program director is required.**

    **Proposed:**
    **Concurrent enrollment in DES 5506 or DES 5xx6 (Design Studio IV) is required. Permission of the MFA Design & Illustration division head is required.**
12. Does this course currently have enrollment restrictions?
   Yes [x] No ______  If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.
   Will the major(s) restriction change?   [x] Yes  ______ No  ______  If yes, fill out below, if no leave blank.
   Specifying a major, excludes all other majors from enrolling.
   **Existing (as appears in current catalog)**
   Check one: May [x] May not ______
   Major Code: 1640 ______
   **Proposed (if changing)**
   Check one: May [x] May not ______
   Major Code: 1640 1600 ______

14. Which of the following student classification(s) may enroll in this course?
   Will the classification restriction change?  ______ Yes  ______ No  ______  If yes, fill out below, if no leave blank.
   **Existing (as appears in current catalog)**
   Check all that apply:
   Graduate (2) 19 + hours ______
   Graduate (1) 0-18 hours ______
   Post ______
   Baccalaureate ______
   Senior ______
   Junior ______
   Sophomore ______
   Freshman ______
   **Proposed (if changing)**
   Check all that apply:
   Graduate (2) 19 + hours ______
   Graduate (1) 0-18 hours ______
   Post ______
   Baccalaureate ______
   Senior ______
   Junior ______
   Sophomore ______
   Freshman ______

15. Specify other restrictions for this course, if any.
   Will other restrictions change?  ______ Yes  ______ No  ______  If yes, fill out below, if no leave blank.
   **Existing (as appears in current catalog)**
   Admission to Graduate Programs ______
   Admission to Nursing Program ______
   Admission to Teacher Education ______
   Other: ______
   **Proposed (if changing)**
   Admission to Graduate Programs ______
   Admission to Nursing Program ______
   Admission to Teacher Education ______
   Other: ______

16. Course objectives for this course: (Please refer to instructional objectives documents at: https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-helpful-hints.)
   If previously approved objectives will be used without any changes, check here [x] As they appear in the course syllabus.
   **Existing:**
   As they will appear in the updated syllabus.

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.
   Language has been added to this course description to allow both MFA in Design and MFA in Illustration students to take the course, which will accommodate the MFA Design program change proposal.
18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from “Course Level Characteristics” document for the appropriate course level of proposed course. Document may be found on: https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-holpful-hints
n/a