

123

Proposal #
(Academic Affairs use only)

AY21-69 Rev 1 Proposal #
(College use only)

REQUEST FOR A COURSE CHANGE

University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

Existing:	Course Subject	Number	Course Title (maximum of 30 spaces)
	DES	5406	Graduate Illustration III

Remember when abbreviating titles, this is how they will appear on student transcripts and schedules

Proposed: _____

Proposed Title: (full course title if longer than 30 characters)

Proposed change(s) to this course: Mark all that apply.

<input type="checkbox"/>	Credit Hour	<input type="checkbox"/>	Level	<input type="checkbox"/>	Title	<input type="checkbox"/>	Description	<input type="checkbox"/>	Prerequisite	<input type="checkbox"/>	Enrollment Restriction
--------------------------	-------------	--------------------------	-------	--------------------------	-------	--------------------------	-------------	--------------------------	--------------	--------------------------	------------------------

Other: Concurrent enrollment

CIP Code If changing, what is the new code? _____

For more information regarding CIP codes contact your department chair or visit:
http://www.uco.edu/academic-affairs/ir/program_inventory.asp.

Course description:

As it appears in the current catalog. (required)

This graduate studio course will focus on the development of a personal visual language. Students will begin to explore and develop a body of work in preparation for their thesis exhibition. Prerequisite(s): DES 5306. Concurrent enrollment in DES 5433 is required. Permission of the MFA in Illustration program director is required. Enrollment is open to graduate Illustration majors only.

Existing: _____

As it will appear in the next catalog or indicate no change. (Please use standard American English including full sentences.)
Course descriptions only. Do not include prerequisites or enrollment restrictions, these should be added under questions 9-15.

Proposed: No change

School of Design

Department submitting the proposal

McKenna Sanderson	Msanderson2@uco.edu	5211
Person to contact with questions	email address	Ext. number

Approved by:

Amy Johnson (digital sig.) 09.15.20

Department Chairperson Date

Dr. Sandra D. Thompson 9/28/20

College Dean Date
(Please notify department chair when proposal is forwarded to AA.)

JCGS Dean (for Graduate Proposals) Date

Michelle Moeller 9/28/20

College Curriculum Committee Chair Date
(Please notify department chair when proposal is forwarded to dean.)

Academic Affairs Curriculum or Graduate Council Date

Office of Academic Affairs Date

Effective Term (assigned by AA)

1. Does this course have an undergraduate / graduate counterpart?

Yes No

2. Is this proposal part of a larger submission package including a program change?

Yes No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
 Yes No If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent
CTE Approval (Stamp or initial) _____

4. Is this course currently listed in the University Core?

Yes No If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?

Yes No If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?

Yes No If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?

Yes No If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.

(list major or minor by title not major code)

MFA in Illustration

9. Prerequisite courses:

Will the prerequisite courses change? Yes No If yes, fill out below, if no leave blank.

NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.
As listed at the end of the course description in the current catalog. (Required)

Existing:

Proposed:

Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3613)

Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.

Will the co-requisite(s) change? Yes No If yes, fill out below, if no leave blank.

As listed at the end of the course description in the current catalog. (Required)

Existing:

Proposed:

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.

Will the concurrent enrollment change? Yes No If yes, fill out below, if no leave blank.

As listed at the end of the course description in the current catalog. (Required)

Existing:

Concurrent enrollment in DES 5433 is required.

Proposed:

Concurrent enrollment in DES 5673 is required.

12. Does this course currently have enrollment restrictions?

Yes No

If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.

Will the major(s) restriction change? Yes No

If yes, fill out below, if no leave blank.

Specifying a major, excludes all other majors from enrolling.

Existing (as appears in current catalog)

Check one: May May not

Major Code: _____

Proposed (if changing)

Check one: May May not

Major Code: _____

14. Which of the following student classification(s) may enroll in this course?

Will the classification restriction change? Yes No

If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)

Check all that apply:

Graduate (2) 19 + hours
Graduate (1) 0-18 hours
Post
Baccalaureate
Senior
Junior
Sophomore
Freshman

Proposed (if changing)

Check all that apply:

Graduate (2) 19 + hours
Graduate (1) 0-18 hours
Post
Baccalaureate
Senior
Junior
Sophomore
Freshman

15. Specify other restrictions for this course, if any.

Will other restrictions change? Yes No

If yes, fill out below, if no leave blank.

Existing (as appears in current catalog)

Admission to Graduate Programs
Admission to Nursing Program
Admission to Teacher Education
Other:

Proposed (if changing)

Admission to Graduate Programs
Admission to Nursing Program
Admission to Teacher Education
Other:

16. Course objectives for this course: (Please refer to instructional objectives documents at:

<https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-helpful-hints.>)

If previously approved objectives will be used without any changes, check here

As they appear in the course syllabus.

Existing: _____

As they will appear in the updated syllabus.

Proposed: _____

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.

The course number for concurrent enrollment in the current description is wrong; this form will remedy this mistake.

18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: <https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-helpful-hints> .

N/A
