REQUEST FOR A NEW COURSE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

<table>
<thead>
<tr>
<th>Course Subject</th>
<th>Recommended Number</th>
<th>Course Title (maximum of 30 characters)</th>
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<tbody>
<tr>
<td>CJ</td>
<td>4XX3</td>
<td>Human Trafficking</td>
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</table>

Course Title: (full title of course if longer than 30 characters)

For information regarding CIP codes contact your department chair or visit: http://www.uco.edu/academic-affairs/ir/program_inventory.asp

CIP Code: 43.0104

For graduate courses, please attach a syllabus for this course. (See syllabus requirement policy 2.2.)

Course description as it will appear in the appropriate catalog.

Course description only. Do not include prerequisites or enrollment restrictions, these should be added under questions 6-12. (Please use standard American English including full sentences.)

Human Trafficking examines the field of human trafficking and its different types (sex, labor, debt bondage, involuntary servitude, etc.). Emphasis is placed on investigation techniques for victim identification, consequences of human trafficking, and criminal justice system responses. Students research various world regions and their connections to human trafficking to better understand this transnational criminal industry.

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School of Criminal Justice
Department submitting the proposal

Dr. Jaime Burns
Person to contact with questions

jburns15@uco.edu
email address

5591
Ext. number

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Approved by:

Elizabeth Maier
Department Chairperson

Rozilyn Miller
College Curriculum Committee Chair

Digitally signed by Rozilyn Miller
Date: 2020.09.15 14:45:17 -05'00'

(Please notify department chair when proposal is forwarded to dean.)

Dean Catherine Webster
College Dean

Academic Affairs Curriculum or Graduate Council

Date

Digitally signed by Dean Catherine Webster
Date: 2020.09.16 16:35:31 -05'00'

(Please notify the department chair when proposal is forwarded to dean.)

Office of Academic Affairs

Effective term for this new course

Assigned by the Office of Academic Affairs.
1. Does this course have an undergraduate / graduate counterpart?
   ___ Yes  X No

2. Is this proposal part of a larger submission package including a program change?
   ___ Yes  X No

3. Does this new course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   ___ Yes  X No  If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent.
   CTE Approval (Stamp or initial)

4. Has this course been previously taught as a common course (4910 seminar, 4960 institute, etc.)?  
   X Yes  ___ No  If yes, when was the most recent offering?  May Intersession 2019

5. Does this course affect majors or minors outside the department?
   ___ Yes  X No  If yes, provide name(s) of department chair(s) contacted, dates, and results of discussion.

6. Prerequisite courses:
   Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213 Example 3: 8 hours of biology including BIO 1404
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or ISOM 3613)
   ENG 1113 and 1213

7. Co-requisite(s): Which of the above prerequisite courses, if any, may be taken in the same semester as the proposed new course?
   N/A

8. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
   N/A

9. Will this course have enrollment restrictions?
   X Yes  ___ No  If No, go to question 13.

10. Specify which major(s) may or may not take this course. Specifying a major, excludes all other majors from enrolling.
    Check one: May _____  May not _____
    Major Code: ____________

11. Which of the following student classification(s) may enroll in this course?
    Check all that apply:
    Graduate (2) 19 + hours
    Graduate (1) 0-18 hours
    Post Baccalaureate *
    Senior X
    Junior X
    Sophomore
    Freshman
    * Graduate level courses are not open to Post Baccalaureate students.

12. Check or list other restrictions for this course.
    Admission to Graduate Programs
    Admission to Nursing Program
    Admission to Teacher Education
    Other
13. **Course objectives:** Objectives should be observable, measurable and include scholarly or creative activities to meet the course level characteristics. Course objectives should also be in line with the course description. (Please refer to instructional objectives documents at: [http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints](http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints).)

Successful completion of this course will prepare the student to:

1. Explain the nature and extent of human trafficking and the characteristics of trafficked victims;
2. Examine the development of the trafficking movement;
3. Discuss the various trafficked populations (i.e., women, children, the poor, immigrants, etc.);
4. Identify the psychological consequences and criminal justice responses;
5. Identify the role of law enforcement in the identification of human trafficked victims;
6. Explain the importance of proper law enforcement responses in the prosecution of these cases; and
7. Describe human trafficking victims’ rights and legislation.

Course Detail Information:

14. **Contact Hours (per week)**

- 3 Lecture hours (in class)
- Lab hours (also studios)
- Other (outside activities)

15. **Repeatable course.**

- 1 Number of times this course can be taken for credit.

16. **Schedule type: (select one only)**

- Activity P.E. (A)
- Lab only (B)
- Lecture/Lab (C)
- Lecture only (L)
- Recitation/Lab (R)
- Student Teaching (STU)
- Studio Art/Design (XSU)

17. **List existing course(s) for which this course will be a prerequisite.** Adding a “new course” as a prerequisite to an existing course will likely cause enrollment problems. (Please submit a prerequisite change form for each course for which this course will serve as a prerequisite.)

N/A

18. **What resources, technology or equipment must be acquired to teach this course?** List items, which must be purchased and estimate cost. (Be specific, e.g., technology software, equipment, computer lab; etc.)

No new resources are needed to teach this course. This is a course that has been taught as a May Intercession common course for several years.

19. **The UCO Library has the required library resources available for this new course?** If yes, provide names of Librarian/Faculty Liaisons contacted, dates, and results of discussion.

Dr. Jaime Burns received a response from librarian Shaye Caban on January 15, 2020. Ms. Caban notes that the search for “human trafficking” results in 101,290 items. The largest types of resources are: 71,864 newspaper articles, 18,708 articles, 4,418...
If no, what additional library resources must be acquired for this new course? List items which must be purchased and estimated cost. (Be specific, e.g., books, magazines, journals, etc.)

N/A

20. Names of current faculty qualified to teach this course.
Mrs. Alina Mizell, Dr. Jaime Burns, Dr. Shawna Cleary

21. Additional faculty (adjunct or full-time) required and specific competencies required to teach this course:
N/A

22. How will this course be staffed and equipped? Identify the additional costs associated with this new course. If no costs, explain why not.
No additional costs are associated with this new course. Because this class has been taught for several years as a common course, it will continue to be taught as originally developed. Existing faculty will continue to teach the course.

23. Identify the source(s) of funds for any additional costs for the new course. i.e. internal reallocations, special fees from students, etc. If you plan to propose special fees be assessed for this course, be aware there is a separate approval process for special fees.
N/A

24. Projected enrollment for two academic years following approval of new course:

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<tr>
<th>Semester</th>
<th>2022</th>
<th>2023</th>
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<tbody>
<tr>
<td>Fall</td>
<td>Not offered</td>
<td>Not offered</td>
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<tr>
<td>Spring</td>
<td>Not offered</td>
<td>Not offered</td>
</tr>
<tr>
<td>Summer</td>
<td>20</td>
<td>20</td>
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25. Using State Regents’ definition of liberal arts and sciences (quoted below), characterize the course as follows:

X Liberal arts and sciences

Non-liberal arts and sciences

“The liberal arts and sciences are defined as those traditional fields of study in the humanities; social and behavioral sciences; natural and life sciences, mathematics; and the history, literature, and theory of fine arts (music, art, drama, dance). Courses in these fields whose primary purpose is directed toward specific occupational or professional objectives, or courses in the arts which rely substantially on studio or performance work are not considered to be liberal arts and sciences for the purpose of this policy. Courses required for the General Educational Program are not necessarily synonymous or mutually exclusive with the liberal arts and sciences.” State Regents Policy and Procedures, Chapter 2, Section 5, “Degree Requirements” part 1, (2). P. II-2-86

26. Please provide a concise, yet comprehensive, statement that explains the reasons for requesting the new course. Include documentation or assessment information supporting the specific request (if possible). Indicate the expected source of student enrollment (majors, minors, programs etc.)

Human Trafficking has been taught as a May Intersession course for several years. We are requesting an official course number.
27. Which of the six transformative learning tenets does this course incorporate? (check all that apply or only those that apply) This question was a directive from the Provost and is used for informational purposes.

| Discipline Knowledge          | X |
| Leadership                   |   |
| Research, Scholarly and Creative Activities | X |
| Service Learning and Civic Engagement |   |
| Global and Cultural Competencies |   |
| Health and Wellness |   |

28. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. (Copy and paste table from “Course Level Characteristics” document for the appropriate course level of proposed course. Document may be found on: http://sites.uco.edu/academic-affairs/files/course-level-characteristics-table.doc).

### 4000 LEVEL COURSES

<table>
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<tr>
<th>Course Level Characteristics</th>
<th>Please describe how this course meets this requirement.</th>
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<td>1.</td>
<td>It is assumed that students in these courses have completed sufficient course work to have attained senior standing. With this being an upper-level course with junior standing required, students would have completed most of the general courses as well as some major-specific ones. Thus, they would be adequately prepared to take this course.</td>
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<tr>
<td>2.</td>
<td>It is assumed that students in these courses have a substantial background in the area of inquiry equivalent to 15 hours of study. Area of inquiry is defined broadly, including courses in the offering department, as well as courses in other departments that relate to the subject of study. Students with a major in Criminal Justice and/or other related fields such as Forensic Science and Social Work, have been exposed to other subjects related to the topic of human trafficking. These include, but are not limited to, Victimology, Criminal Law, Drugs and Dependency, Investigations, Contemporary Issues, and Juvenile Delinquency.</td>
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<td>3.</td>
<td>These courses should be offered at a level of sophistication of instruction and of expected student performance that is beyond that of other undergraduate courses. In short, 4000 level courses should offer more in-depth study than courses offered at the 3000 level and below. There are various methods of instruction such as lectures, analysis of government reports and legislation, incorporation of guest speakers from related fields such as the Human Trafficking Unit and Homeland Security Investigations, and documentaries. In order to test student knowledge retention, periodic quizzes and tests are given, as well as hands-on, in-class activities and online discussions.</td>
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| 4.                          | Students in these courses should be required to undertake a substantial scholarly activity in addition to classroom instruction, such as a written research project, library assignment, juried performance, or creative work. Students in this course are responsible for researching their assigned topic in their region using multiple primary sources. These include peer-reviewed articles, government databases and reports, non-profit organization reports, legislation, and others. Students are required to gather a certain number of resources in order to provide an in-depth and accurate briefing on their region at the end. Students are required to provide daily briefings based on their research and asked to critically analyze the information. At the end, each group presents its briefing on the state of human trafficking in that region by conducting a presentation and creating a written
5. Included among 4000 level courses would be capstone courses that review and integrate previous learning, practicums and student teaching, and courses in which a major instructional responsibility is placed on the student (as in individual studies, directed readings, and seminars).

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<tr>
<th>Project</th>
<th>NA</th>
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CCP 9.11.20