REQUEST FOR PROGRAM CHANGE(S)
University of Central Oklahoma

Please note: All information contained in this form will be reviewed by persons outside of your college. Please use clear and concise language when completing this form.

Name of program-major or minor to be changed: (maximum of 30 spaces)
Existing Name: Criminal Justice - Police

Proposed Name: (if changing)(maximum of 30 spaces)
*Remember when abbreviating names, this is how they will appear on student’s transcripts.

Proposed Name: (full name of program/major if longer than 30 spaces)

Is this a: ___ Program  ___ Major  ___ Minor  ___ Sequence of Courses

Proposed change:
___ Name Change  ___ Degree Designation  ___ Admission Requirement  ___ Curriculum Change  ___ GPA Requirement  ___ Other: Accelerated Bachelor’s to Master’s Program

Is this program: ___ Undergraduate  ___ Graduate

Is this a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
Yes  X  No If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

CTE Approval (Stamp or Initial)

School of Criminal Justice
Department submitting the proposal

Dr. Jaime Burns  jburns15@uco.edu  5591
Person to contact with questions  email address  Ext. number

Approved by:

Elizabeth Maier  9/15/20
Department Chair  Date

Dean Catherine Webster  Digitally signed by Dean Catherine Webster
College Dean  Date: 2020.09.15 14:46:29 -05'00'
(Please notify department chair when proposal is forwarded to dean.)

Rozilyn Miller  Digitally signed by Rozilyn Miller
College Curriculum Committee Chair  Date: 2020.09.16 16:36:53 -05'00'
(Please notify department chair when proposal is forwarded to dean.)

Academic Affairs Curriculum or Graduate Council  Date

Office of Academic Affairs  Date

Effective term for this program change (Assigned by Academic Affairs)

Academic Affairs Form
May, 2014

Functional review  ___ CP
(undergraduate proposals only)
1. Does this program change affect other programs or departments?
   If yes, provide name(s) of department chair(s) contacted, date(s), and results of discussion(s).
   ___ Yes    X No

2. Proposed curriculum change(s):
   (Please include entire major/minor as it exists and as it is proposed. Italicize and bold changes.)

   FROM

   (Existing Catalog Requirements)

   Criminal Justice -
   General Criminal Justice........57-65

   Foundation Courses..............33

   Required courses...................21
   CJ 1313 Writing for Criminal Justice Professionals
   CJ 1413 Introduction to the Criminal Justice System
   MCOM 2053 Introduction to Human Communication
   SOC 3633 Criminology OR
   CJ 3633 Criminology
   CJ 3813 Applied Ethics for Criminal Justice Practitioners
   CJ 4033 Critical Issues in Criminal Justice
   CJ 4113 Research Methodology for Criminal Justice OR
   CJ 4043 Introduction to CJ Statistics
   Select from the following...........3
   SOC 2103 Sociology
   SAS 2603 Introduction to Substance Abuse Studies
   Select from the following............9
   CJ 4203 Dangerous and Violent Offenders
   CJ 4233 Victimology
   CJ 4523 Cyber Crime
   CJ 4533 White Collar Crime
   CJ 4633 Terrorism and Homeland Security

   Criminal Justice - Police...........24
   Required courses:
   CJ 2413 Careers and Technologies in Criminal Justice
   CJ 2653 Police Administration and Organization
   SOC 3103 Juvenile Delinquency OR
   CJ 3103 Juvenile Delinquency
   CJ 3423 Laws of Arrest, Search, and Seizure
   CJ 4003 Community Oriented Policing
   CJ 4013 Elements of Criminal Offenses
   CJ 4023 Modern Criminal Investigations
   CJ 4900 Practicum in Criminal Justice (3 hours)

   Modern Language Requirement........0-8
   All students completing a B.A. in Criminal Justice-Police shall complete the first two semesters of a second language. Students may alternatively fulfill the language requirement by proof of academic work in the second language (CLEP test through LANG 1224), four years of high school language courses, or transfer work from another institution. (Spanish highly recommended for Criminal Justice majors.)

   Electives to bring total to...........124

   TO

   (Proposed Catalog Requirements)

   Criminal Justice -
   General Criminal Justice........57-65

   Foundation Courses..............33

   Required courses...................21
   CJ 1313 Writing for Criminal Justice Professionals
   CJ 1413 Introduction to the Criminal Justice System
   MCOM 2053 Introduction to Human Communication
   SOC 3633 Criminology OR
   CJ 3633 Criminology
   CJ 3813 Applied Ethics for Criminal Justice Practitioners
   CJ 4033 Critical Issues in Criminal Justice
   CJ 4113 Research Methodology for Criminal Justice OR
   CJ 4043 Introduction to CJ Statistics
   Select from the following...........3
   SOC 2103 Sociology
   SAS 2603 Introduction to Substance Abuse Studies
   Select from the following............9
   CJ 4203 Dangerous and Violent Offenders
   CJ 4233 Victimology
   CJ 4523 Cyber Crime
   CJ 4533 White Collar Crime
   CJ 4633 Terrorism and Homeland Security

   Criminal Justice - Police...........24
   Required courses:
   CJ 2413 Careers and Technologies in Criminal Justice
   CJ 2653 Introduction to Policing (name change)
   SOC 3103 Juvenile Delinquency OR
   CJ 3103 Juvenile Delinquency
   CJ 3423 Laws of Arrest, Search, and Seizure
   CJ 4003 Community Oriented Policing
   CJ 4013 Elements of Criminal Offenses
   CJ 4023 Modern Criminal Investigations
   CJ 4900 Practicum in Criminal Justice (3 hours)

   Modern Language Requirement........0-8
   All students completing a B.A. in Criminal Justice- Police shall complete the first two semesters of a second language. Students may alternatively fulfill the language requirement by proof of academic work in the second language (CLEP test through LANG 1224), four years of high school language courses, or transfer work from another institution. (Spanish highly recommended for Criminal Justice majors.)

   Electives to bring total to...........124
Minimum Grade Requirements
1. Average in all college course work and course work at UCO......................2.50
2. Average in major courses.......................2.50

For other regulations pertaining to graduation, see pages 66-67 of the 2019-2020 catalog.

Recommended Electives:
CJ 2213 Introduction to Crime Analysis
ENG 4023 Technical Writing
SOC 3203 Minorities in American Society
SOC 4910 Seminar

Minimum Grade Requirements
1. Average in all college course work and course work at UCO......................2.50
2. Average in major courses.......................2.50

For other regulations pertaining to graduation, see pages 66-67 of the 2019-2020 catalog.

Students wishing to apply for the Accelerated BA/MA program in Criminal Justice may enroll in three Criminal Justice graduate-level courses as seniors under the Graduate College's Mixed Admissions Policy. Students may choose any cross-listed (4000/5000) course with permission of the Criminal Justice Graduate Program Director. Admission requires a 3.0 undergraduate GPA, and application to and approval of the CJ Accelerated BA/MA Committee.

3. Degree Designation: (Example, B.A. to B.F.A.)
Existing Designation: N/A To: N/A

4. Change(s) in Minimum GPA Requirements:
FROM (Existing Catalog Requirements) TO (Proposed Catalog Requirements)
N/A N/A

5. Change(s) in Admission Requirements for the Program/Major:
FROM (Existing Catalog Requirements) TO (Proposed Catalog Requirements)
N/A N/A

6. Other requested action:
N/A

7. Will requested change require additional funds? Yes X No

If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended over the next three years, including new or re-allocated full or part time faculty/staff.

<table>
<thead>
<tr>
<th>Additional Funds</th>
<th>20</th>
<th>20</th>
<th>20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of additional costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Source of funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>How funds will be expended</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
8. Please provide a summary of the requested changes. (This is a listing of the changes requested) (This information will be submitted to the OSRHE)

   The School of Criminal Justice is requesting implementation of the Accelerated BA to MA program. We would like eligible students to be able to take up to 9 credit hours towards their Master’s degree in Criminal Justice as an undergraduate student. Students would be able to enroll in the 5000-level section of a cross-listed 4000/5000 course with permission of the Criminal Justice Program Graduate Director. The other request is a name change of CJ 2653 from Police Administration and Organization to CJ 2653 Introduction to Policing. Dean Webster presented this proposal at the Academic Affairs Retreat on November 20, 2019.

9. The reason(s) for this change are based on which of the following: (Check all that apply; explain and document in Question #10)
   ___ Specialized Accreditation
   ___ SSCI (Self Study for Continuous Improvement)
   ___ Benchmark (e.g., comparison to peer institutions)
   ___ Assessment Data
   ___ Faculty Knowledge/Discipline Expertise
   ___ Advisory Board/Outside Professional Group
   X Other  Students need to graduate with a Master’s degree in Criminal Justice

10. For all items checked in Question #9, please provide a concise, yet comprehensive, statement that explains the reasons for requesting the change including any necessary documentation. (The information provided here will be submitted to the OSRHE)

    Faculty in Criminal Justice have increasingly seen the need for students to obtain a degree beyond their Bachelor’s degree. Providing an accelerated BA to MA degree option will create a pathway for eligible students to make progress toward an advanced degree. Additionally, changing the course name from CJ 2653 Police Administration and Organization to CJ 2653 Introduction to Policing is in keeping with the trends of peer institutions.

CCP 9.11.20
College of Liberal Arts

Please answer these three math questions and attach this page to all new program and program change proposals for undergraduate degree programs only.

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, College Algebra/Pre-Calculus, Introduction to Statistics, Functions and Modeling, and Quantitative Reasoning, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.

All undergraduate majors in the College of Liberal Arts (CLA) are required to successfully complete 3 credit hours of math. The UCO University Core lists twelve possible math courses:
- MATH 1113 Math for General Education
- MATH 1513 College Algebra
- *MATH 1453 College Algebra for Business
- *MATH 1593 Plane Trigonometry
- *MATH 2013 Structures of Mathematics
- *MATH 2023 Foundations of Geom & Meas
- *MATH 2053 Business Calculus
- *MATH 2153 Bio-Calculus
- *MATH 2313 Calculus I
- *MATH 2305 Accelerated Calculus 1 and 2
- *STAT2103 Intro Statistics for Sciences
- *STAT2113 Statistical Methods

Note: The asterisk before a course indicates this math course is required in a specific major.

MATH 1113 Mathematics for General Education fulfills the CLA math requirement. In order to assist students to graduate in a timely manner, CLA accepts multiple math courses for students that have changed majors or for transfer students.

2. Describe how the mathematics course was selected and how it best meets the needs of the program’s students.

MATH 1113 for General Education was selected in a collaborative decision between UCO advisors, CLA department chairs, and CLA deans. This decision was reconfirmed in Spring 2019.
Here is the course description for MATH 1113 Mathematics for General Education:
This course surveys mathematical topics that are not intended as preparation or substitution for College Algebra. The goals of this course are to develop quantitative skills necessary for students to better understand their world and to place mathematics in a context that develops their appreciation of its history, sophistication, and utility as an ongoing human activity. A broad range of topics are selected from: logic and set theory, numeration and number systems, geometry, mathematical models, probability, statistics and inference, graph theory, personal financial applications, and fair apportionment of resources. Prerequisite(s): Three units of high school mathematics or the equivalent.

This sentence from the course description best explains why this course is appropriate for CLA majors: “The goals of this course are to develop quantitative skills necessary for students to better understand their world and to place mathematics in a context that develops their appreciation of its history, sophistication, and utility as an ongoing human activity.”

3. How does this mathematics course articulate with your partner institutions?
In reviewing the Course Equivalency Project 2019-2020 information on the OSRHE website on May 30, 2019(https://www.okhighered.org/transfer-students/2019-20/mathematics.pdf), there are 36 Oklahoma institutions in the matrix that accept MATH 1113 for General Education.
Appendix B: 
Accelerated Degree Program JCGS Form

Thank you for your desire to have an Accelerated Degree Program approved through the Graduate College curriculum review process, which involves a recommendation from the Graduate Council's Curriculum Committee.

Given the Accelerated Degree Programs permit an undergraduate student to enroll in graduate courses and to count the completed graduate courses toward their undergraduate degree, these curriculum proposals are approved through both undergraduate (Academic Affairs Curriculum Committee) and graduate (Graduate Council) curricular processes. The Academic Affairs Curriculum Committee has reviewed your proposal and recommended approval, pending review by the Graduate Council.

In order for the Graduate Council to review the proposal submitted, this form should be completed and returned as soon as possible to Ethics Edits, Academic Programs Specialist II, in the Graduate College at gradch@uco.edu. If approved, the information provided below will be used by the Graduate College to develop the Accelerated Degree Program paragraph in the Graduate Catalog degree sheet; a sample Degree Sheet paragraph is provided below.

Undergraduate Degree Faculty Contact: 
**Dr. Jamie Burns**

Undergraduate Degree Department: 
**School of Criminal Justice**

Name of the Undergraduate Degree in the Accelerated Degree Program: 
**BA Criminal Justice - Police**

Name of the Graduate Degree in the Accelerated Degree Program: 
**MA Criminal Justice Management and Administration**

Name of the Graduate Program Advisor for the ADP Graduate Degree: 
**Dr. Shanna Cleary**

Specific Graduate Courses to Be Counted Toward the Undergraduate and Graduate Degrees:

<table>
<thead>
<tr>
<th>Graduate Course Prefix</th>
<th>Graduate Course No.</th>
<th>Graduate Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any 5000 level course with an undergraduate equivalent may be counted with approval of the graduate director.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please Note: No more than 10 hours of graduate coursework in an Accelerated Degree Program may be double-counted for both a graduate and undergraduate degree. No undergraduate coursework may be counted toward a graduate degree.
Appendix B:
Accelerated Degree Program JCGS Form

Thank you for your desire to have an Accelerated Degree Program approved through the Graduate College curriculum review process, which involves a recommendation from the Graduate Council’s Curriculum Committee.

Given that Accelerated Degree Programs permit an undergraduate student to enroll in graduate courses and to count the completed graduate courses toward their undergraduate degree, these curriculum proposals are approved through both undergraduate (Academic Affairs Curriculum Committee) and graduate (Graduate Council) curricular processes. The Academic Affairs Curriculum Committee has reviewed your proposal and recommended approval, pending review by the Graduate Council.

In order for the Graduate Council to review the proposal submitted, this form should be completed and returned as soon as possible to either Ellen Ellis, Academic Programs Specialist 2, in the Graduate College at ellen.ellis@uco.edu. If approved, the information provided below will be used by the Graduate College to develop the Accelerated Degree Program paragraph in the Graduate Catalog degree sheet; a sample Degree sheet paragraph is provided below.

Undergraduate Degree Faculty Contact:
Dr. Jaime Burns

Undergraduate Degree Department:
School of Criminal Justice

Name of the Undergraduate Degree in the Accelerated Degree Program:
BA Criminal Justice - Police

Name of the Graduate Degree in the Accelerated Degree Program:
MA Crime and Intelligence Analysis

Name of the Graduate Program Advisor for the ADP Graduate Degree:
Dr. Shawna Cleary

Specific Graduate Courses to Be Counted Toward the Undergraduate and Graduate Degrees:

<table>
<thead>
<tr>
<th>Graduate Course Prefix</th>
<th>Graduate Course No.</th>
<th>Graduate Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any 400 level course in the undergraduate curriculum must be approved by the graduate director.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please Note: No more than 10 hours of graduate coursework in an Accelerated Degree Program may be double-counted for both a graduate and undergraduate degree. No undergraduate coursework may be counted toward a graduate degree.