REQUEST FOR A COURSE CHANGE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

<table>
<thead>
<tr>
<th>Existing:</th>
<th>Course Subject</th>
<th>Number</th>
<th>Course Title (maximum of 30 spaces)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>CJ</td>
<td>2653</td>
<td>Police Administration and Org</td>
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Proposed:  

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<tr>
<td></td>
<td>CJ</td>
<td>2653</td>
<td>Introduction to Policing</td>
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Proposed change(s) to this course: Mark all that apply.

- Credit Hour
- Level
- Title
- Description
- Prerequisite
- Enrollment Restriction
- Other: ________________________________

CIP Code  If changing, what is the new code? ________________________________

For more information regarding CIP codes contact your department chair or visit:
http://www.uco.edu/academic-affairs/ir/program_inventory.asp.

Course description:

Existing:  
Police Administration and Organization explores the evolution of police agencies in the United States with emphasis on organizational structures, managerial concerns, roles and functions of various agencies, the nature and responsibilities of police work, the interrelationships of departmental units, and community relations. Prerequisite(s): ENG 1113 and sophomore standing or above.

Proposed:  
Introduction to Policing explores the evolution of police agencies in the United States with emphasis on organizational structures, managerial concerns, roles and functions of various agencies, the nature and responsibilities of police work, the interrelationships of departmental units, and community relations.

School of Criminal Justice
Department submitting the proposal

<table>
<thead>
<tr>
<th>Dr. Jaime Burns</th>
<th><a href="mailto:jburns15@uco.edu">jburns15@uco.edu</a></th>
<th>5591</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person to contact with questions</td>
<td>email address</td>
<td>Ext. number</td>
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Approved by:

<table>
<thead>
<tr>
<th>Elizabeth Maier</th>
<th>Date</th>
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<tr>
<td>Department Chairperson</td>
<td>9/15/20</td>
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<table>
<thead>
<tr>
<th>Rozily Miller</th>
<th>Digitally signed by Rozily Miller Date: 2020.09.15 14:44:08 -05'00'</th>
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<tbody>
<tr>
<td>College Curriculum Committee Chair</td>
<td>Date</td>
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<td>(Please notify department chair when proposal is forwarded to dean.)</td>
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<tr>
<th>Academic Affairs Curriculum or Graduate Council</th>
<th>Date</th>
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<td>(Please notify department chair when proposal is forwarded to AA.)</td>
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<tr>
<th>Office of Academic Affairs</th>
<th>Date</th>
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<tr>
<td>Effective term for this course change</td>
<td>(Assigned by the Office of Academic Affairs)</td>
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</tbody>
</table>

Academic Affairs Form  
August, 2015  
Functional Review ___CP___  
(undergraduate proposals only)
1. Does this course have an undergraduate / graduate counterpart?  
   
   Yes  ☑️ No

2. Is this proposal part of a larger submission package including a program change?  
   Yes  ☑️ No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)  
   Yes  ☑️ No  If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent  
   CTE Approval (Stamp or initial)____________________

4. Is this course currently listed in the University Core?  
   Yes  ☑️ No

5. Is this course a prerequisite for any other course(s)?  
   Yes  ☑️ No  If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?  
   Yes  ☑️ No  If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?  
   Yes  ☑️ No  If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.  
   (list major or minor by title not major code)

   Criminal Justice- General (B.A.); Criminal Justice- Police (B.A.)

9. Prerequisite courses:  
   Will the prerequisite courses change?  ☑️ Yes  No  If yes, fill out below, if no leave blank.

   NOTE: Adding a “new course” as a prerequisite to an existing course will likely cause enrollment problems.

   As listed at the end of the course description in the current catalog. (Required)

   Existing:  

   Proposed:  

   Example 1:  MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213  
   Example 2:  (ACCT 2113 and 2213) and (MGMT 3013 or 3613)  
   Example 3:  8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.  
    Will the co-requisite(s) change?  ☑️ Yes  No  If yes, fill out below, if no leave blank.

    As listed at the end of the course description in the current catalog. (Required)

    Existing:  

    Proposed:  

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.  
    Will the concurrent enrollment change?  ☑️ Yes  No  If yes, fill out below, if no leave blank.

    As listed at the end of the course description in the current catalog. (Required)

    Existing:  

    Proposed:  

Academic Affairs Form  
August, 2015  
Functional Review ___CP____  
(undergraduate proposals only)
12. Does this course currently have enrollment restrictions?

[X] Yes  [ ] No  
If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.

Will the major(s) restriction change?  [ ] Yes  [ ] No  
If yes, fill out below, if no leave blank.

Specifying a major, excludes all other majors from enrolling.

**Existing** (as appears in current catalog)

Check one:  May  [ ] May not  [ ]

Major Code:  

**Proposed** (if changing)

Check one:  May  [ ] May not  [ ]

Major Code:  

14. Which of the following student classification(s) may enroll in this course?

Will the classification restriction change?  [ ] Yes  [ ] No  
If yes, fill out below, if no leave blank.

**Existing** (as appears in current catalog)  
Check all that apply:

Graduate  (2) 19 + hours  [ ]
Graduate  (1) 0-18 hours  [ ]
Post Baccalaureate  [ ]
Senior  [ ]
Junior  [ ]
Sophomore  [ ]
Freshman  [ ]

**Proposed** (if changing)  
Check all that apply:

Graduate  (2) 19 + hours  [ ]
Graduate  (1) 0-18 hours  [ ]
Post Baccalaureate  [ ]
Senior  [ ]
Junior  [ ]
Sophomore  [ ]
Freshman  [ ]

15. Specify other restrictions for this course, if any.

Will other restrictions change?  [ ] Yes  [ ] No  
If yes, fill out below, if no leave blank.

**Existing** (as appears in current catalog)  
Admission to Graduate Programs  [ ]
Admission to Nursing Program  [ ]
Admission to Teacher Education  [ ]
Other:  [ ]

**Proposed** (if changing)  
Admission to Graduate Programs  [ ]
Admission to Nursing Program  [ ]
Admission to Teacher Education  [ ]
Other:  [ ]

16. Course objectives for this course: (Please refer to instructional objectives documents at:  
http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints.)  
If previously approved objectives will be used without any changes, check here  
[X] As they appear in the course syllabus.

As they will appear in the updated syllabus.

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.

**The School of Criminal Justice is requesting this change to better align the course title to other Criminal Justice departments around the state.**
18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from “Course Level Characteristics” document for the appropriate course level of proposed course. Document may be found on: http://www.uco.edu/academic-affairs/files/aacc/forms/CLC%20table4_07.pdf.

N/A

CCP 9.11.20