REQUEST FOR PROGRAM CHANGE(S)

University of Central Oklahoma

Please note: All information contained in this form will be reviewed by persons outside of your college. Please use clear and concise language when completing this form.

Name of program-major or minor to be changed: (maximum of 30 spaces)
Existing Name:
Career Tech and Workforce Development (program name)- Trade & Industrial (major)

Proposed Name: (if changing)(maximum of 30 spaces)
*Remember when abbreviating names, this is how they will appear on student's transcripts.
Workforce Dev-Trade/Industrial

Proposed Name: (full name of program/major if longer than 30 spaces)
Workforce Development - Trade & Industrial

Is this a: X Program ___ Major ___ Minor ___ Sequence of Courses

Proposed change:
X Name Change - Program ___ Curriculum Change
Degree Designation ___ GPA Requirement
Admission Requirement ___ Other:

Is this program: X Undergraduate ___ Graduate

Is this a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
Yes X No
If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

Adult Education and Safety Sciences (AESS)
Department submitting the proposal

Dr. Candy Sebert or Dr. Robin Lacy csebert@uco.edu, rlacy@uco.edu 5860
Person to contact with questions email address Ext. number

Approved by:

Department Chair Date

College Dean Date
(Please notify department chair when proposal is forwarded to dean.)

College Curriculum Committee Chair Date
(Please notify department chair when proposal is forwarded to dean.)

Academic Affairs Curriculum or Graduate Council Date

Office of Academic Affairs Date

Effective Term (assigned by AA)

Functional review

(undergraduate proposals only)
1. Does the requested program change affect other programs or departments?  
   Yes  X No  
   This program has 3 majors: Workforce Development, Trade & Industrial, and Family & Consumer Sciences.  

2. Proposed curriculum change(s):  
   (Please include entire major/minor as it exists and as it is proposed. Italicize and bold changes.)  
   FROM (Existing Catalog Requirements) TO (Proposed Catalog Requirements)  
   NA  

3. Degree Designation: (Example, B.A. to B.F.A.)  
   Existing Designation: NA To:  

4. Change(s) in Minimum GPA Requirements:  
   FROM (Existing Catalog Requirements) TO (Proposed Catalog Requirements)  
   NA  

5. Change(s) in Admission Requirements for the Program/Major:  
   FROM (Existing Catalog Requirements) TO (Proposed Catalog Requirements)  
   NA  

6. Other requested action:  
   NA  

7. Will requested change require additional funds?  
   Yes  X No  
   If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended over the next three years, including new or re-allocated full or part time faculty/staff.  
   | Additional Funds | 20 | 20 | 20 |
   | Amount of additional costs |
   | Source of funds |
   | How funds will be expended |

8. Will requested change impact an embedded certificate?  
   Yes  X No  
   Impacted Certificate:  
   If this change impacts any requirement of the embedded certificate, complete and submit a Certificate Change proposals.  

9. Please provide a summary of the requested changes. (This is a listing of the changes requested) (This information will be submitted to the OSRHE)  
   Program name is changing from Career Tech and Workforce Development to Workforce Development.
10. The reason(s) for this change are based on which of the following: (Check all that apply; explain and document in Question #11)

- Specialized Accreditation
- SSCI (Self Study for Continuous Improvement)
- Benchmark (e.g. comparison to peer institutions)
- Assessment Data
- Faculty Knowledge/Discipline Expertise
- Advisory Board/Outside Professional Group
- Other

11. For all items checked in Question #10, please provide a concise, yet comprehensive, statement that explains the reasons for requesting the change including any necessary documentation. (The information provided here will be submitted to the OSRHE)

   The program name Workforce Development is a more updated name for the program and more closely reflects what is needed for a broader name for the future.

12. State Regents Math Initiative questions: (For undergraduate degree programs only)

   As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, College Algebra/Pre-Calculus, Introduction to Statistics, Functions and Modeling, and Quantitative Reasoning, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

   1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.

      One of the following:
      - MATH 1113 Math for General Education
      - MATH 1513 College Algebra
      - MATH 1533 Precalculus Algebra

   2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.

      The course choices are used because they are on the list for the Core. They meet the needs of the students by providing the needed mathematics for success in the curriculum.

   3. How does this mathematics course articulate with your partner institutions?

      There is no longer a partner institution for the CTWD program. There is a FACS program at OSU that does have a math requirement, but not a specific Math course.