REQUEST FOR A COURSE CHANGE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

Existing: SFTY 4133 Industrial Hygiene II

Proposed:

Proposed Title: A continuation of SFTY 4123 and the evaluation of needs and the recommendations for the solutions of health hazards in worker environment in the industrial plant.

Proposed:

A continuation of Industrial Hygiene I, with particular emphasis on the field application of industrial hygiene instrumentation to assist the practitioner in the elimination or minimization of worker exposure to health hazards in the industrial environment.

Adult Education and Safety Sciences
Department submitting the proposal
Janet Handwerk
Person to contact with questions jhandwerk@uco.edu

Approved by:

College Curriculum Committee Chair Date
(please notify department chair when proposal is forwarded to dean)

Academic Affairs Curriculum or Graduate Council Date
(Assigned by the Office of Academic Affairs)

Effective term for this course change (Assigned by the Office of Academic Affairs)
1. Does this course have an undergraduate / graduate counterpart?
   X Yes ___ No

2. Is this proposal part of a larger submission package including a program change?
   ___ Yes ___ No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   ___ Yes ___ No  If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

4. Is this course currently listed in the University Core?
   ___ Yes ___ No  If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?
   ___ Yes ___ No  If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?
   ___ Yes ___ No  If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?
   ___ Yes ___ No  If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.
   (list major or minor by title not major code)
   Occupational Safety (formerly Industrial Safety) majors

9. Prerequisite courses:
   Will the prerequisite courses change? ___ Yes ___ No  If yes, fill out below, if no leave blank.

   NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.
   As listed at the end of the course description in the current catalog. (Required)
   Existing: __________
   Proposed: __________

   Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3613)
   Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.
    Will the co-requisite(s) change? ___ Yes ___ No  If yes, fill out below, if no leave blank.

    Existing: __________
    Proposed: __________

    As listed at the end of the course description in the current catalog. (Required)
    No co-requisites listed in the current catalog

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
    Will the concurrent enrollment change? ___ Yes ___ No  If yes, fill out below, if no leave blank.

    Existing: __________
    Proposed: __________

    As listed at the end of the course description in the current catalog. (Required)
    No concurrent enrollment requirements listed in the current catalog
12. Does this course currently have enrollment restrictions?  
   __ Yes  X No  
   If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course.  
   Will the major(s) restriction change?  Yes No  
   If yes, fill out below, if no leave blank.
   Specifying a major, excludes all other majors from enrolling.  
   **Existing** (as appears in current catalog)  
   Check one:  May __ May not __  
   Major Code: ____________
   **Proposed** (if changing)  
   Check one:  May __ May not __  
   Major Code: ____________

14. Which of the following student classification(s) may enroll in this course?  
   Will the classification restriction change?  Yes No  
   If yes, fill out below, if no leave blank.
   **Existing** (as appears in current catalog)  
   Check all that apply:  
   Graduate (2) 19 + hours ___  
   Graduate (1) 0-18 hours ___  
   Post Baccalaureate ___  
   Senior ___  
   Junior ___  
   Sophomore ___  
   Freshman ___  
   **Proposed** (if changing)  
   Check all that apply:  
   Graduate (2) 19 + hours ___  
   Graduate (1) 0-18 hours ___  
   Post Baccalaureate ___  
   Senior ___  
   Junior ___  
   Sophomore ___  
   Freshman ___

15. Specify other restrictions for this course, if any.  
   Will other restrictions change?  Yes No  
   If yes, fill out below, if no leave blank.
   **Existing** (as appears in current catalog)  
   ____________  
   **Proposed** (if changing)  
   ____________
   Admission to Graduate Programs ___  
   Admission to Nursing Program ___  
   Admission to Teacher Education ___  
   Other: ___

16. Course objectives for this course:  
   (Please refer to instructional objectives documents at:  
   http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints.)  
   If previously approved objectives will be used without any changes, check here __ X ___

   **Existing:** __________________________________________________________________________
   **Proposed:** __________________________________________________________________________

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s).  Include any documentation or assessment information available supporting this specific request.  
   Enrollment in this course has always been low; often resulting in its cancelation. However, the content of the course is very beneficial for those working in safety. The description associated with this course is...
with the graduate counterpart (SFTY 5133) of this course is a better reflection of the "hands-on" nature of the course. We are unsure how the undergrad and graduate course descriptions drifted apart but this request brings them back into alignment. We also believe the rebranding of this course should entice additional student enrollment.

18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: http://www.uco.edu/academic-affairs/files/aacc/forms/CLCtable4-07.doc .

No course level change requested