REQUEST FOR A NEW COURSE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

Course Subject | Recommended Subject Number | Course Title (maximum of 30 characters)
---|---|---
PSY | 3XX3 | Research Methods Lab

Course Title: (full title of course if longer than 30 characters)

For information regarding CIP codes contact your department chair or visit: http://www.uco.edu/academic-affairs/ir/program_inventory.asp

CIP Code: 42.0101

For graduate courses, please attach a syllabus for this course. (See syllabus requirement policy 2.2.)

Course description as it will appear in the appropriate catalog.

Course description only Do not include prerequisites or enrollment restrictions, these should be added under questions 6-12. (Please use standard American English including full sentences.)

This course offers a hands-on laboratory experience across research strategies. Students will experience exposure to faculty and their specialties, as they engage in data collection, collation, analysis, visualization, and dissemination. To accomplish this, students will be expected to operate within computer environments.

Psychology
Department submitting the proposal

Nora D. Gayzur
Person to contact with questions
ngayzur@uco.edu
email address

Approved by:

College Curriculum Committee Chair
(Please notify department chair when proposal is forwarded to dean.)

College Dean
(Please notify the department chair when proposal is forwarded to AA.)

Office of Academic Affairs
(Assigned by the Office of Academic Affairs.)
1. Does this course have an undergraduate / graduate counterpart?
   Yes X No

2. Is this proposal part of a larger submission package including a program change?
   X Yes ___ No

3. Does this new course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   Yes X No If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent.
   CTE Approval (Stamp or initial)

4. Has this course been previously taught as a common course (4910 seminar, 4960 institute, etc.)?
   Yes X No if yes, when was the most recent offering?

5. Does this course affect majors or minors outside the department?
   Yes X No If yes, provide name(s) of department chair(s) contacted, dates, and results of discussion.

6. Prerequisite courses:
   Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or ISOM 3613)
   Example 3: 8 hours of biology including BIO 1404
   PSY 2753 Psychological Statistics

7. Co-requisite(s): Which of the above prerequisite courses, if any, may be taken in the same semester as the proposed new course?
   N/A

8. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
   N/A

9. Will this course have enrollment restrictions?
   Yes X No If No, go to question 13.

10. Specify which major(s) may or may not take this course. Specifying a major, excludes all other majors from enrolling.
    Check one: May _____ May not _____
    Major Code: __________________________

11. Which of the following student classification(s) may enroll in this course? Check all that apply:
    Graduate (2) 19 + hours
    Graduate (1) 0-18 hours
    Post Baccalaureate *
    Senior
    Junior
    Sophomore
    Freshman
    * Graduate level courses are not open to Post Baccalaureate students.

12. Check or list other restrictions for this course.
    Admission to Graduate Programs
    Admission to Nursing Program
    Admission to Teacher Education
    Other

Academic Affairs Form
August, 2015

Functional Review (undergraduate proposals only)
13. Course objectives: Objectives should be observable, measurable and include scholarly or creative activities to meet the course level characteristics. Course objectives should also be in line with the course description. (Please refer to instructional objectives documents at: http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints.)

As a result of this course, you should:

1. **Know** terminology, specific facts, methodology in psychology, and the theories behind current research in the field;
2. **Comprehend** the findings of current research in the field and their implications;
3. **Apply** previously learned information to the content of this course; and
4. **Analyze** current research in the field, such that the research paradigms can be identified and inferences can be drawn.


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Course Detail Information:

14. Contact Hours (per week)

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<tr>
<th></th>
<th>Lecture hours (in class)</th>
<th>Lab hours (also studios)</th>
<th>Other (outside activities)</th>
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<tbody>
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<td>3</td>
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15. Repeatable course.

Number of times this course can be taken for credit

1

16. Schedule type: (select one only)

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<tr>
<th></th>
<th>Activity P.E. (A)</th>
<th>Lab only (B)</th>
<th>Lecture/Lab (C)</th>
<th>Lecture only (L)</th>
<th>Recitation/Lab (R)</th>
<th>Student Teaching (STU)</th>
<th>Studio Art/Design (XSU)</th>
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17. List existing course(s) for which this course will be a prerequisite. Adding a “new course” as a prerequisite to an existing course will likely cause enrollment problems. (Please submit a prerequisite change form for each course for which this course will serve as a prerequisite.)

This course will be a pre-requisite for all 4000 level courses in the thematic areas and for required psychology courses.

18. What resources, technology or equipment must be acquired to teach this course? List items, which must be purchased and estimate cost. (Be specific, e.g., technology software, equipment, computer lab; etc.)

None

19. The UCO Library has the required library resources available for this new course?

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<th>Yes</th>
<th>No</th>
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If yes, provide names of Librarian/Faculty Liaisons contacted, dates, and results of discussion.

According to Kirsten Davis (February 28, 2020; see attached), “given that these are essentially rearrangements of existing programs/classes, things should be fine from a resources perspective.”
20. Names of current faculty qualified to teach this course.
Nora Gayzur, Tephillah Jeyaraj-Powell, J. Adam Randell, Jaclyn Maass, Thomas Hancock,
Mickie Vanhoy, Alicia Limke-McLean, Mark Hamlin, Gabriel Rupp

21. Additional faculty (adjunct or full-time) required and specific competencies required to teach this course:
No additional faculty are needed. A background in psychology research methods is needed to teach the course.

22. How will this course be staffed and equipped? Identify the additional costs associated with this new course. If no costs, explain why not.
This course will be part of the regular rotation of courses offered in the major and will not require any new staff or equipment to be offered; that is, faculty loads will be adjusted to accommodate changes in the curriculum (specifically, the number of core required classes will decrease to allow to the addition of elective courses in the curriculum). As such, the funds to support this course will come from an internal reallocation of the departmental budget.

23. Identify the source(s) of funds for any additional costs for the new course. i.e. internal reallocations, special fees from students, etc. If you plan to propose special fees be assessed for this course, be aware there is a separate approval process for special fees.
This course will be part of the regular rotation of courses offered in the major and will not require any new staff or equipment to be offered; that is, faculty loads will be adjusted to accommodate changes in the curriculum (specifically, the number of core required classes will decrease to allow to the addition of elective courses in the curriculum). As such, the funds to support this course will come from an internal reallocation of the departmental budget.

24. Projected enrollment for two academic years following approval of new course:

<table>
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<tr>
<th>Semester</th>
<th>2021</th>
<th>2022</th>
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<tbody>
<tr>
<td>Fall</td>
<td>125</td>
<td>125</td>
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<tr>
<td>Spring</td>
<td>125</td>
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<td>Summer</td>
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25. Using State Regents' definition of liberal arts and sciences (quoted below), characterize the course as follows:
X Liberal arts and sciences
Non-liberal arts and sciences

"The liberal arts and sciences are defined as those traditional fields of study in the humanities; social and behavioral sciences; communications; natural and life sciences, mathematics; and the history, literature, and theory of fine arts (music, art, drama, dance). Courses in these fields whose primary purpose is directed toward specific occupational or professional objectives, or courses in the arts which rely substantially on studio or performance work are not considered to be liberal arts and sciences for the purpose of this policy. Courses required for the General Educational Program are not necessarily synonymous or mutually exclusive with the liberal arts and sciences." State Regents Policy and Procedures, Chapter 2, Section 5, "Degree Requirements" part 1, (2). P. II-2-86

26. Please provide a concise, yet comprehensive, statement that explains the reasons for requesting the new course. Include documentation or assessment information supporting the specific request (if possible). Indicate the expected source of student enrollment (majors, minors, programs etc.)
In the Self-Study on Continuous Improvement (SSCI), external reviewers recommended more laboratory experiences for undergraduate students. Currently, there is no laboratory course that exposes students to a breadth of research methodologies. This course serves to allow undergraduate students exposure to diverse research strategies within a laboratory environment. Additionally, SSCI reviewers recommended a course devoted to the American Psychological Association code of conduct and ethics. This course will incorporate those guidelines and ethics in a practical setting.

27 Which of the six transformative learning tenets does this course incorporate? (check all that apply or only those that apply) This question was a directive from the Provost and is used for informational purposes.

Discipline Knowledge X
Leadership
Research, Scholarly and Creative Activities X
Service Learning and Civic Engagement
Global and Cultural Competencies
Health and Wellness

28. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. (Copy and paste table from “Course Level Characteristics” document for the appropriate course level of proposed course. Document may be found on: http://sites.uco.edu/academic-affairs/files/course-level-characteristics-table.doc .

<table>
<thead>
<tr>
<th>3000 LEVEL COURSES</th>
<th>Please describe how this course meets this requirement.</th>
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<tbody>
<tr>
<td>1. It is assumed that students in these courses have completed sufficient course work to have attained junior standing.</td>
<td>This will be met with the prerequisite of Psychological Statistics.</td>
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<tr>
<td>2. These courses should be offered at a level of instruction that assumes a foundation of study in the discipline, which most often would have been gained through one or more introductory courses.</td>
<td>This will be met with the prerequisite of Psychological Statistics.</td>
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<td>3. Students in these courses should be required to undertake a scholarly activity in addition to classroom instruction, such as a written research project, library assignment, juried performance, or creative work.</td>
<td>This will be met by including several lab activities that require students to apply and analyze information from various special topics.</td>
</tr>
<tr>
<td>4. These courses should be more specialized in content than lower division courses.</td>
<td>This course provides a semester long experience in direct student engagement with psychological methodologies, which builds on basic knowledge of statistics, as well as provides a transitional experience in research to be further advanced in upper division courses.</td>
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