REQUEST FOR A COURSE CHANGE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

Existing: NURS 4873 Capstone for Career Advancement

Proposed:

Proposed Title: Capstone for Career Advancement

Proposed change(s) to this course: Mark all that apply.

Credit Hour Level Title Description Prerequisite Enrollment Restriction

Other:

CIP Code If changing, what is the new code?

Course description:

As it appears in the current catalog. (required)
The online capstone course provides the RN to BS student an opportunity to apply, integrate, and
demonstrate the knowledge and skills they have acquired during their career advancement nursing
education. The student will be able to demonstrate the core competencies of the general education
program of the university. The student's capstone experience will include designing a research or
quality improvement project. Students will submit a scholarly writing piece and a verbal presentation
regarding their capstone experience.

As it will appear in the next catalog or indicate no change. (Please use standard American English including full sentences.)
Course descriptions only. Do not include prerequisites or enrollment restrictions, these should be added under questions 9-15.
The online capstone course provides the RN to BS student an opportunity to apply, integrate, and
demonstrate the knowledge and skills they have acquired during their career advancement nursing
education. The student will be able to demonstrate the core competencies of the general education
program of the university. The student's capstone experience will include designing a research or
quality improvement project. Students will submit a scholarly writing piece and a verbal presentation
regarding their capstone experience. This course should be taken as the final course

Proposed:

Department submitting the proposal

Dr. Nancy Gwin

Person to contact with questions

rgwin@uco.edu

Academic Affairs Form
August, 2015

Functional Review: CF 9/30/20
(undergraduate proposals only)
1. Does this course have an undergraduate/graduate counterpart?
   __ Yes  __ No

2. Is this proposal part of a larger submission package including a program change?
   __ Yes  __ No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   __ Yes  __ No  If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Dana Fent
   CTE Approval (Stamp or initial) _______________________

4. Is this course currently listed in the University Core?
   If you wish this course be listed in the University Core, submit University Core course proposal.
   __ Yes  __ No

5. Is this course a prerequisite for any other course(s)?
   __ Yes  __ No  If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?
   __ Yes  __ No  If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?
   __ Yes  __ No  If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.
   (list major or minor by title not major code)
   Nursing

9. Prerequisite courses:
   Will the prerequisite courses change?  __ Yes  __ No  If yes, fill out below, if no leave blank.

   NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.
   As listed at the end of the course description in the current catalog. (Required)

   Existing:  None
   Proposed:  NURS 4463 with a minimum grade of C.
   Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3013)
   Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.
    Will the co-requisite(s) change?  __ Yes  __ No  If yes, fill out below, if no leave blank.

    As listed at the end of the course description in the current catalog. (Required)

    Existing:  
    Proposed:  

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
    Will the concurrent enrollment change?  __ Yes  __ No  If yes, fill out below, if no leave blank.

    As listed at the end of the course description in the current catalog. (Required)

    Existing:  
    Proposed:  

12. Does this course currently have enrollment restrictions?
    __ Yes  __ No  If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.
13. Specify which major(s) may or may not take this course.

Will the major(s) restriction change? ___ Yes ___ No If yes, fill out below, if no leave blank.

Specifying a major, excludes all other majors from enrolling.

**Existing** (as appears in current catalog)

<table>
<thead>
<tr>
<th>Check one:</th>
<th>May</th>
<th>May not</th>
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<tbody>
<tr>
<td>Major Code:</td>
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14. Which of the following student classification(s) may enroll in this course?

Will the classification restriction change? ___ Yes ___ No If yes, fill out below, if no leave blank.

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<table>
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<tr>
<th>Classification</th>
<th>Check all that apply:</th>
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<tbody>
<tr>
<td>Graduate</td>
<td>(2) 19 + hours</td>
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<tr>
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<td>(1) 0-18 hours</td>
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<tr>
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15. Specify other restrictions for this course, if any.

Will other restrictions change? ___ Yes ___ No If yes, fill out below, if no leave blank.

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16. Course objectives for this course: (Please refer to instructional objectives documents at: http://www.uco.edu/academics-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints.)

If previously approved objectives will be used without any changes, check here [x]

As they appear in the course syllabus.

**Existing:**

As they will appear in the updated syllabus.

**Proposed:**

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request:

This course builds on prior knowledge and understanding of the concepts in the NURS 4463 Leadership for Career Advancement course. It is imperative that the student accomplishes the course objectives outlined in the Leadership course before completing the capstone project in this course. The course description was changed for better clarification for students enrolling; it is the final course they should take in the RN to BS Track.
18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: http://www.uco.edu/academic-affairs/files/aacc/forms/CLC%20table4_07.pdf. N/A