REQUEST FOR A COURSE CHANGE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:
Existing: THRT | 2123 Stage Makeup

Proposed: THRT | 2123 Stage Makeup

Proposed Title: (full course title if longer than 30 characters)

Proposed change(s) to this course: Mark all that apply.

Credit Hour Level Title X Description X Prerequisite X Restriction

Other:

CIP Code

If changing, what is the new code?

For more information regarding CIP codes contact your department chair or visit:
http://www.uco.edu/academic-affairs/program_inventory.asp.

Course description:
As it appears in the current catalog. (required)
This course is designed to acquaint students with the purpose, principles, practices and materials of stage make-up. The course covers straight and character make-up, national types, fantasy types, and the application of hair, latex and other make-up elements. Main emphasis will be on actual practice.

As it will appear in the next catalog or indicate no change. (Please use standard American English including full sentences.)
Course descriptions only. Do not include prerequisites or enrollment restrictions, these should be added under questions 9-15.

This course is designed to acquaint students with the purpose, principles, practices and materials of stage make-up. The course covers straight and character make-up, fantasy types, and the application of hair, latex and other make-up elements. Main emphasis will be on actual practice.

Theatre Arts
Department submitting the proposal

Becky McGuigan rmcguigan@uco.edu X2518
Person to contact with questions

Approved by:
Kato Bass, Ph.D. 09/09/2020
Department Chairperson

Dr. Sandra D. Thompson 9/28/20
College Dean

JCGS Dean (for Graduate Proposals)

Michelle Moeller 9/28/20
College Curriculum Committee Chair

Academic Affairs Curriculum or Graduate Council

Office of Academic Affairs

Effective Term (assigned by AA)
1. Does this course have an undergraduate/graduate counterpart?
   - Yes ✗ No

2. Is this proposal part of a larger submission package including a program change?
   - Yes ✗ No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   - Yes ✗ No
   If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fenton.

4. Is this course currently listed in the University Core?
   - Yes ✗ No
   If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?
   - Yes ✗ No
   If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?
   - Yes ✗ No
   If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?
   - Yes ✗ No
   If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.
   Rob Glaubitz (Asst Dir of School of Music) contacted and approved, 9/8/20.

8. List all majors or minors which include this changed course as a requirement or elective.
   (list major or minor by title not major code)
   - Theatre Arts - Design and Technology, (B.F.A.); Theatre Arts - Performance, (B.F.A.);

9. Prerequisite courses:
   Will the prerequisite courses change?
   - Yes ✗ No
   If yes, fill out below, if no leave blank.
   NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.
   As listed at the end of the course description in the current catalog. (Required)

   Existing:
   Proposed:
   Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3613)
   Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester
    Will the co-requisite(s) change?
    - Yes ✗ No
    If yes, fill out below, if no leave blank.
    As listed at the end of the course description in the current catalog. (Required)

    Existing:
    Proposed:

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
    Will the concurrent enrollment change?
    - Yes ✗ No
    If yes, fill out below, if no leave blank.
    As listed at the end of the course description in the current catalog. (Required)

    Existing:
    Proposed:
12. Does this course currently have enrollment restrictions?  
   **Yes** ☑  **No**  
   If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.

13. Specify which major(s) may or may not take this course. 
   Will the major(s) restriction change?  
   **Yes** ☑  **No**  
   If yes, fill out below, if no leave blank. 
   Specifying a major, excludes all other majors from enrolling.

   **Existing** (as appears in current catalog) 
   Check one:  
   **May** ☑  **May not**  
   Major Code: [ ]  

   **Proposed** (if changing) 
   Check one:  
   **May** ☑  **May not**  
   Major Code: [ ]

14. Which of the following student classification(s) may enroll in this course? 
   Will the classification restriction change?  
   **Yes** ☑  **No**  
   If yes, fill out below, if no leave blank. 

   **Existing** (as appears in current catalog) 
   Check all that apply:  
   - Graduate (2) 19+ hours ☑  
   - Graduate (1) 0-18 hours ☑  
   - Post ☑  
   - Baccalaureate ☑  
   - Senior ☑  
   - Junior ☑  
   - Sophomore ☑  
   - Freshman ☑

   **Proposed** (if changing) 
   Check all that apply:  
   - Graduate (2) 19+ hours ☑  
   - Graduate (1) 0-18 hours ☑  
   - Post ☑  
   - Baccalaureate ☑  
   - Senior ☑  
   - Junior ☑  
   - Sophomore ☑  
   - Freshman ☑

15. Specify other restrictions for this course, if any. 
   Will other restrictions change?  
   **Yes** ☑  **No**  
   If yes, fill out below, if no leave blank. 

   **Existing** (as appears in current catalog)  
   Admission to Graduate Programs ☑  
   Admission to Nursing Program ☑  
   Admission to Teacher Education ☑  
   Other: ☑

   **Proposed** (if changing) 
   Admission to Graduate Programs ☑  
   Admission to Nursing Program ☑  
   Admission to Teacher Education ☑  
   Other: ☑

16. Course objectives for this course: (Please refer to instructional objectives documents at:  
   https://spaces.uco.edu/display/aaccproposals/UCO+AACC-main+page#UCOAACC-mainpage-faq-helpful-hints.) 
   If previously approved objectives will be used without any changes, check here  
   **X** 
   As they appear in the course syllabus.

   **Existing:** 
   [ ]  
   **Proposed:** 
   [ ]  
   As they will appear in the updated syllabus.

17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request. 
   We request the change of description to reflect the change in content covered in the course. 
   Stage Makeup no longer includes the knowledge of makeup for "national types" as an outcome for this course.
We request the removal of the prerequisite for sophomore standing because of a change in course sequencing in the Theatre Arts degrees. Many freshmen are now enrolling in this course and the existence of a sophomore standing prerequisite is causing an excess of paperwork for these students. While the skills taught in this course are not introductory skills, the course also is appropriate for all students.

18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from “Course Level Characteristics” document for the appropriate course level of proposed course. Document may be found on: https://spaces.uco.edu/display/aaccproposals/UCA2C-main+page#UCA2C-mainpage-faq-helpful-hints. n/a