REQUEST FOR A COURSE CHANGE
University of Central Oklahoma

Course Subject (Prefix), Number, and Title:

<table>
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<tr>
<th>Course Subject</th>
<th>Number</th>
<th>Course Title (maximum of 30 spaces)</th>
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<tbody>
<tr>
<td>Existing:</td>
<td>ART</td>
<td>3023 Ceramics Basics and Beyond</td>
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<tr>
<td>Proposed:</td>
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Remember when abbreviating titles, this is how they will appear on student transcripts and schedules.

Proposed Title: (full course title if longer than 30 characters)

Proposed change(s) to this course: Mark all that apply.

- Credit Hour
- Level
- Title
- Description
- Prerequisite
- X Enrollment Restriction

Other:

50.0701 CIP Code If changing, what is the new code?

For more information regarding CIP codes contact your department chair or visit:
http://www.uco.edu/academic-affairs/ir/program_inventory.asp.

Course description:

Existing:

As it appears in the current catalog. (required)

This course is designed for the student with limited or no experience in ceramics. Students will be introduced to hand built objects in clay through various construction processes. Students will experience and be introduced to surface design and color with the use of low temperature slips, englobes, and glazes. Final Projects will be fired in an oxidation kiln at low temperatures and/or the “Raku” firing process. Students will learn personal safety, proper use of raw materials, tools, and machinery in the ceramic’s studio.

Proposed:

ART

Department submitting the proposal

David Maxwell Dmaxwell3@uco.edu 5209

Person to contact with questions

email address

Approved by:

David W. Maxwell March 4, 2020

Department Chairperson Date

Dr. Sandra D. Thompson 9/28/20

College Dean Date

(Please notify department chair when proposal is forwarded to dean.)

College Curriculum Committee Chair 9/24/20

Date

(Notify department chair when proposal is forwarded to dean.)

Academic Affairs Curriculum or Graduate Council Date

Office of Academic Affairs Date

Effective term for this course change

(Assigned by the Office of Academic Affairs)
1. Does this course have an undergraduate / graduate counterpart?
   ___ Yes  ___ No

2. Is this proposal part of a larger submission package including a program change?
   ___ Yes  ___ No

3. Does this course affect a teacher preparation program? (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
   ___ Yes  ___ No
   If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent

CTE Approval (Stamp or initial)

4. Is this course currently listed in the University Core?
   ___ Yes  ___ No
   If you wish this course be listed in the University Core, submit University Core course proposal.

5. Is this course a prerequisite for any other course(s)?
   ___ Yes  ___ No
   If this change affects the prerequisite, complete course change proposal to delete or change prerequisite.

6. Is this course a requirement in any major or minor?
   ___ Yes  ___ No
   If this change impacts the requirement of any major or minor, complete program change proposal.

7. Does this course affect majors or minors outside the department?
   ___ Yes  ___ No
   If yes, provide name(s) of department chair(s) contacted, the dates, and the results of the discussion.

8. List all majors or minors which include this changed course as a requirement or elective.
   (list major or minor by title not major code)
   N/A

9. Prerequisite courses:
   Will the prerequisite courses change?  ___ Yes  ___ No
   If yes, fill out below, if no leave blank.

   NOTE: Adding a "new course" as a prerequisite to an existing course will likely cause enrollment problems.
   As listed at the end of the course description in the current catalog. (Required)

   Existing:
   Proposed:
   Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or 3813)
   Example 3: 8 hours of biology including BIO 1404

10. Co-requisite(s): Prerequisite courses that may be taken in the same semester.
    Will the co-requisite(s) change?  ___ Yes  ___ No
    If yes, fill out below, if no leave blank.

    Existing:
    Proposed:
    As listed at the end of the course description in the current catalog. (Required)

11. Concurrent enrollment: Courses that must be taken the same semester. Example: lab courses.
    Will the concurrent enrollment change?  ___ Yes  ___ No
    If yes, fill out below, if no leave blank.

    Existing:
    Proposed:
    As listed at the end of the course description in the current catalog. (Required)
12. Does this course currently have enrollment restrictions?
   If adding or changing enrollment restrictions answer questions 13-15. If not changing or add enrollment restrictions leave questions 13-15 blank.
   X Yes  ___ No

13. Specify which major(s) may or may not take this course.
   Will the major(s) restriction change? Yes  X No
   If yes, fill out below, if no leave blank.

   Specifying a major, excludes all other majors from enrolling.
   Existing (as appears in current catalog)
   Check one: May ___ May not ___
   Major Code: ____________________________

   Proposed (if changing)
   Check one: May ___ May not ___
   Major Code: ____________________________

14. Which of the following student classification(s) may enroll in this course?
   Will the classification restriction change? Yes  X No
   If yes, fill out below, if no leave blank.

   Existing (as appears in current catalog)
   Check all that apply:
   Graduate (2) 19 + hours ___
   Graduate (1) 0-18 hours ___
   Post Baccalaureate ___
   Senior ___
   Junior ___
   Sophomore ___
   Freshman ___

   Proposed (if changing)
   Check all that apply:
   Graduate (2) 19 + hours ___
   Graduate (1) 0-18 hours ___
   Post Baccalaureate ___
   Senior ___
   Junior ___
   Sophomore ___
   Freshman ___

15. Specify other restrictions for this course, if any.
   Will other restrictions change? X Yes  No
   If yes, fill out below, if no leave blank.

   Existing (as appears in current catalog)
   (there is no indication of a restriction currently in the catalog)
   Admissions to Graduate Programs ___
   Admissions to Nursing Program ___
   Admissions to Teacher Education ___
   Other: (there is no indication of a restriction currently in the catalog) ___

   Proposed (if changing)
   As they appear in the course syllabus.
   Admission to Graduate Programs ___
   Admission to Nursing Program ___
   Admission to Teacher Education ___
   Other: ___

16. Course objectives for this course: (Please refer to instructional objectives documents at:
   http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints)
   If previously approved objectives will be used without any changes, check here ___
   As they appear in the course syllabus.

   Existing: ____________________________________________
   Proposed: ____________________________________________
17. Please provide a concise, yet comprehensive, statement that explains the specific reasons for requesting the change(s). Include any documentation or assessment information available supporting this specific request.

There have been numerous requests by interested students to continue their education into a second semester of ceramic making as a part of their elective credits. This change would facilitate that interest while maintaining momentum within the non-major course as a whole. Upper level courses are restricted to majors and fill quickly to capacity.

18. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. Complete this question only if requesting a course level change. (Copy and paste table from "Course Level Characteristics" document for the appropriate course level of proposed course. Document may be found on: http://www.uco.edu/academic-affairs/files/aaco/forms/CLC%20table4_07.pdf.)