REQUEST FOR PROGRAM CHANGE(S)
University of Central Oklahoma

Please note: All information contained in this form will be reviewed by persons outside of your college. Please use clear and concise language when completing this form.

Name of program-major or minor to be changed: (maximum of 30 spaces)
Existing Name:  Modern Languages - French

Proposed Name: (if changing)(maximum of 30 spaces)
*Remember when abbreviating names, this is how they will appear on student’s transcripts.

Proposed Name: (full name of program/major if longer than 30 spaces)

Is this a:  ___ Program  ___ Major  X  Minor  ___ Sequence of Courses

Proposed change:
___ Name Change  X  Curriculum Change
___ Degree Designation  ___ GPA Requirement
___ Admission Requirement  ___ Other:

Is this a teacher preparation program?  (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)
___ Yes  X  No  If yes, send copy of proposal to the Director of Teacher Education, Dr. Bryan Duke.

CTE Approval (Stamp or initial)

Modern Languages, Literatures, and Cultural Studies
Department submitting the proposal

Dr. Karen Manna  kmanna@uco.edu  5648
Person to contact with questions  email address  Ext. number

Approved by:

Diana Pardo  9-16-20
Department Chair  Date
Digitally signed by Diana Pardo  Date: 2020.09.16 12:28:37 -05'00'

Dean Catherine Webster
Digitally signed by Dean Catherine Webster  Date: 2020.09.16 17:06:15 -05'00'
College Dean  Date
(Please notify department chair when proposal is forwarded to dean.)

Rozilynn Miller
Digitally signed by Rozilynn Miller  Date: 2020.09.16 12:28:37 -05'00'
College Curriculum Committee Chair  Date
(Please notify department chair when proposal is forwarded to dean.)

Academic Affairs Curriculum or Graduate Council  Date

Effective term for this program change
(Assigned by Academic Affairs)

Academic Affairs Form
May, 2014

(undergraduate proposals only)
1. Does this program change affect other programs or departments?  
   ☐ Yes  ☒ No  
   If yes, provide name(s) of department chair(s) contacted, date(s), and results of discussion(s).

2. Proposed curriculum change(s):  
   *(Please include entire major/minor as it exists and as it is proposed. Italicize and bold changes.)*

   **FROM**  
   Modern Languages - French................................................. 18  
   Minor Code: 5239  
   Required course:  
   FRCH 2113 Intermediate French I.................................3  
   Elective French ..........................................................15  

   **TO**  
   Modern Languages - French................................................. 18  
   Minor Code: 5239  
   Required courses:  
   FRCH 2113 Intermediate French I.................................3  
   FRCH 2223 Intermediate French II.................................3  
   **FRCH 2xx3 French Conversation & Composition**..3  
   *(new course)*  
   Elective French ..........................................................9 *(changes from 15 to 9)*

3. Degree Designation: **None** *(Example, B.A. to B.F.A.)*  
   Existing Designation:  
   To:  

4. Change(s) in Minimum GPA Requirements: **None**
   **FROM** *(Existing Catalog Requirements)*  
   **TO** *(Proposed Catalog Requirements)*

5. Change(s) in Admission Requirements for the Program/Major: **None**
   **FROM** *(Existing Catalog Requirements)*  
   **TO** *(Proposed Catalog Requirements)*

6. Other requested action:  
   **N/A**

7. Will requested change require additional funds?  
   ☐ Yes  ☒ No
   *(If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended over the next three years, including new or re-allocated full or part time faculty/staff.)*

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<td>How funds will be expended</td>
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8. Please provide a summary of the requested changes. *(This is a listing of the changes requested) (This information will be submitted to the OSRHE)*
   **This is a proposal to replace one of the elective courses within the French major, French Education major, and French minor. The change is required for the success of the students: they need the higher-level language proficiency that this course will provide before they take 3000- and 4000-level courses.**
9. The reason(s) for this change are based on which of the following: (Check all that apply; explain and document in Question #10)

- Specialized Accreditation
- SSCI (Self Study for Continuous Improvement)
- Benchmark (e.g. comparison to peer institutions)
- Assessment Data
- Faculty Knowledge/Discipline Expertise
- Advisory Board/Outside Professional Group
- Other

10. For all items checked in Question #9, please provide a concise, yet comprehensive, statement that explains the reasons for requesting the change including any necessary documentation. (The information provided here will be submitted to the OSRHE)

This program change reflects the new course being offered in French, as well as the elective credit reduction, which are part of the B.A. in French, French Education and the minor in French. It was determined in the department’s Self-Study for Continuous Improvement that the French programs need this additional course to ensure appropriate language proficiency. The SSCI also noted that all of the French benchmark programs at UCO’s peer institutions include this type of course after the intermediate language sequence.

CCP 9.11.20