# REQUEST FOR A NEW COURSE

University of Central Oklahoma

<table>
<thead>
<tr>
<th>Course Subject (Prefix), Number, and Title:</th>
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<tr>
<td><strong>Course Subject</strong></td>
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<td>SPAN</td>
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*Remember when abbreviating names, this is how they will appear on student’s transcripts.*

CIP Code: **16.0101**

For graduate courses, please attach a syllabus for this course.  (See syllabus requirement policy 2.2.)

**Advanced Speaking and Writing** is designed to improve oral and written communication skills through examinations of audiovisual materials and texts. Students are expected to write guided compositions, give in-class presentations, participate in communicative group activities, and complete grammar exercises. This course also introduces students to literary and cultural analyses in preparation for higher-level content courses.

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**Department of Modern Languages, Literatures, and Cultures**

Department submitting the proposal

**Dr. Karen Manna**

Person to contact with questions

kmanna@uco.edu

email address

X5648

Ext. number

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Approved by:

**Diana Pardo**

Department Chairperson

Date: 9-15-20

**Rozilyn Miller**

Digitally signed by Rozilyn Miller

Date: 2020.09.16 12:27:06 -05'00'

College Curriculum Committee Chair

(Please notify department chair when proposal is forwarded to dean.)

**College Dean**

Digitally signed by Dean Catherine Webster

Date: 2020.09.16 17:01:12 -05'00'

College Dean

(Please notify the department chair when proposal is forwarded to AA.)

**Academic Affairs Curriculum or Graduate Council**

Date

Effective term for this new course

(Assigned by the Office of Academic Affairs.)

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Academic Affairs Form

August, 2015

Functional Review _____ CP_______

undergraduate proposals only)
1. Does this course have an undergraduate / graduate counterpart?  
   ___ Yes  X No

2. Is this proposal part of a larger submission package including a program change?  
   ___ Yes  X No

3. Does this new course affect a teacher preparation program?  (All courses required for any teacher preparation program must have approval from the Council on Teacher Education (CTE) before approval from AACC or Graduate Council.)  
   ___ Yes  X No  If yes, send copy of proposal to the Education Curriculum Committee Chair, Dr. Darla Fent.  
   CTE Approval (Stamp or initial) ____________________________

4. Has this course been previously taught as a common course (4910 seminar, 4960 institute, etc.)?  
   ___ Yes  X No  If yes, when was the most recent offering?  ____________________________

5. Does this course affect majors or minors outside the department?  
   ___ Yes  X No  If yes, provide name(s) of department chair(s) contacted, dates, and results of discussion.  

6. Prerequisite courses:  
   Example 1: MATH 1213 and (MATH 2165 or MATH 2185) and CHEM 1213 Example 3: 8 hours of biology including BIO 1404  
   Example 2: (ACCT 2113 and 2213) and (MGMT 3013 or ISOM 3613)  
   SPAN 1114, SPAN 1224, SPAN 2113, SPAN 2223

7. Co-requisite(s):  Which of the above prerequisite courses, if any, may be taken in the same semester as the proposed new course?  
   SPAN 2223

8. Concurrent enrollment:  Courses that must be taken the same semester. Example: lab courses.  
   N/A

9. Will this course have enrollment restrictions?  
   ___ X Yes  ___ No  If No, go to question 13.

10. Specify which major(s) may or may not take this course.  Specifying a major, excludes all other majors from enrolling.  
    Check one:  May _____  May not _____

    Major Code:  ____________________________________________

11. Which of the following student classification(s) may enroll in this course?  
    Check all that apply:  
    Graduate 2 19 + hours  
    Graduate (1) 0-18 hours  X
    Post Baccalaureate *  X
    Senior  X
    Junior  X
    Sophomore  X
    Freshman  
    * Graduate level courses are not open to Post Baccalaureate students.

12. Check or list other restrictions for this course.  
    Admission to Graduate Programs  
    Admission to Nursing Program  
    Admission to Teacher Education  
    Other:  

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Academic Affairs Form
August, 2015

Functional Review _____CP_____
(undergraduate proposals only)
13. **Course objectives**: Objectives should be observable, measurable and include scholarly or creative activities to meet the course level characteristics. Course objectives should also be in line with the course description. (Please refer to instructional objectives documents at: [http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints](http://www.uco.edu/academic-affairs/faculty-staff/aacc.asp#FAQ/Helpful%20Hints).)

**Upon the successful completion of this course, students will be able to:**
- interpret written and spoken Spanish in a variety of contexts,
- demonstrate an acquired knowledge of the relationship between cultural and literary productions from Hispanophone communities around the world,
- reinforce their familiarity with other disciplines through Spanish,
- revise and expand previously acquired grammatical knowledge and vocabulary for written and oral communication,
- converse in Spanish with ease when dealing with routine tasks and social situations,
- use a range of Spanish vocabulary and a variety of grammatical structures to narrate past and present events, and
- analyze Spanish narratives, including complex texts on topics of interest.

**Course Detail Information:**

14. **Contact Hours (per week)**

   - Lecture hours (in class) 3
   - Lab hours (also studios)
   - Other (outside activities)

15. **Repeatable course.**

   - Number of times this course can be taken for credit: 1

16. **Schedule type: (select one only)**

   - Activity P.E. (A)
   - Lab only (B)
   - Lecture/Lab (C)
   - Lecture only (L)
   - Recitation/Lab (R)
   - Student Teaching (STU)
   - Studio Art/Design (XSU)

17. **List existing course(s) for which this course will be a prerequisite.** Adding a “new course” as a prerequisite to an existing course will likely cause enrollment problems. (Please submit a prerequisite change form for each course for which this course will serve as a prerequisite.)

   - None

18. **What resources, technology or equipment must be acquired to teach this course?** List items, which must be purchased and estimate cost. (Be specific, e.g., technology software, equipment, computer lab; etc.)

   - None

19. **The UCO Library has the required library resources available for this new course?**

   - Dr. Karen Manna contacted Shay Beezley on January 27, 2020. Shay reported that the library has a large collection of Spanish literature materials available for the course.

   - If no, what additional library resources must be acquired for this new course? List items which must be purchased and estimated cost. (Be specific, e.g., books, magazines, journals, etc.)
20. Names of current faculty qualified to teach this course.

Dr. Diana Pardo, Dr. Rosa Bird, Dr. Guillermo Martinez-Sotelo, Dr. Maria-Teresa Moinette

21. Additional faculty (adjunct or full-time) required and specific competencies required to teach this course:

N/A

22. How will this course be staffed and equipped? Identify the additional costs associated with this new course. If no costs, explain why not.

Faculty will teach this course as part of their current load in the course rotation. This course will be offered as an elective in order to determine whether it should eventually be integrated into the major and minor programs as a requirement.

23. Identify the source(s) of funds for any additional costs for the new course. i.e. internal reallocations, special fees from students, etc. If you plan to propose special fees be assessed for this course, be aware there is a separate approval process for special fees.

N/A

24. Projected enrollment for two academic years following approval of new course:

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<tr>
<th>Semester</th>
<th>2021</th>
<th>2022</th>
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<tr>
<td>Fall</td>
<td>15</td>
<td>15</td>
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<tr>
<td>Spring</td>
<td>15</td>
<td>15</td>
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<tr>
<td>Summer</td>
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25. Using State Regents’ definition of liberal arts and sciences (quoted below), characterize the course as follows:

- Non-liberal arts and sciences
- Liberal arts and sciences

X Liberal arts and sciences

“The liberal arts and sciences are defined as those traditional fields of study in the humanities; social and behavioral sciences; communications; natural and life sciences, mathematics; and the history, literature, and theory of fine arts (music, art, drama, dance). Courses in these fields whose primary purpose is directed toward specific occupational or professional objectives, or courses in the arts which rely substantially on studio or performance work are not considered to be liberal arts and sciences for the purpose of this policy. Courses required for the General Educational Program are not necessarily synonymous or mutually exclusive with the liberal arts and sciences.” State Regents Policy and Procedures, Chapter 2, Section 5, “Degree Requirements” part 1, (2). P. II-2-86

26. Please provide a concise, yet comprehensive, statement that explains the reasons for requesting the new course. Include documentation or assessment information supporting the specific request (if possible). Indicate the expected source of student enrollment (majors, minors, programs etc.)

Faculty members in the Spanish section have determined the need for an elective Advanced Speaking and Writing course. A similar course, Spanish Reading and Composition, has been offered in the past at the 2000-level; however, this course failed to advance students’ conversational capabilities. The proposed course focuses specifically on conversation, as well as on proficiency in writing and beginner literary analysis skills. In addition, the department would like to offer this course in order to align our Spanish curriculum with benchmark curricula at UCO’s peer institutions (as determined by the department’s recent Self-Study for Continuous Improvement).

27. Which of the six transformative learning tenets does this course incorporate? (check all that apply or only those that apply) This question was a directive from the Provost and is used for informational purposes.
Discipline Knowledge | X |
Leadership | |
Research, Scholarly and Creative Activities | X |
Service Learning and Civic Engagement | X |
Global and Cultural Competencies | |
Health and Wellness | |

28. Clearly explain how the characteristics of this course meet or exceed those outlined in Course Level Characteristics. (Copy and paste table from “Course Level Characteristics” document for the appropriate course level of proposed course. Document may be found on: [http://sites.uco.edu/academic-affairs/files/course-level-characteristics-table.doc](http://sites.uco.edu/academic-affairs/files/course-level-characteristics-table.doc).

### 3000 LEVEL COURSES

<table>
<thead>
<tr>
<th>Course Level Characteristics</th>
<th>Please describe how this course meets this requirement.</th>
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<tbody>
<tr>
<td>1. It is assumed that students in these courses have completed sufficient course work to have attained junior standing.</td>
<td>Prerequisite courses include SPAN 1114, SPAN 1224, SPAN 2113, and SPAN 2223. Students in this course will have taken the Elementary and Intermediate language sequence courses and will already have an “intermediate high” to “advanced mid” level of language proficiency (according to OPI standards).</td>
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<td>2. These courses should be offered at a level of instruction that assumes a foundation of study in the discipline, which most often would have been gained through one or more introductory courses</td>
<td>Students will have taken the Elementary and Intermediate language sequence courses and are ready to engage in higher-level oral and written expression. Students will be expected to speak the target language at all times in the classroom. Students will also read Spanish literary texts and write literary analyses in Spanish.</td>
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<td>3. Students in these courses should be required to undertake a scholarly activity in addition to classroom instruction, such as a written research project, library assignment, juried performance, or creative work.</td>
<td>Students will complete several 2- to 3-page essays analyzing literary texts and cultural topics using MLA documentation.</td>
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<td>4. These courses should be more specialized in content than lower division courses.</td>
<td>This course expands on the type of work accomplished in Intermediate II Spanish. In this course, students will give longer in-class presentations, read a larger quantity and variety of materials, and improve their speaking and oral comprehension skills to achieve “advanced high” proficiency (according to OPI standards).</td>
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